

TO MEMBERS OF THE COUNCIL

Notice is hereby given that the annual meeting of the Council of the London Borough of Bromley is to be held in the Council Chamber at Bromley Civic Centre on Wednesday 8 May 2019 at 6.30 pm which meeting the Members of the Council are hereby summoned to attend.

Prayers

A G E N D A

- 1 To elect the Mayor of the Borough

The Mayor to make and deliver the statutory Declaration of Office

- 2 To record the appointment of the Deputy Mayor signified to the Council in writing.

- 3 Apologies for absence

- 4 Declarations of Interest

- 5 To confirm the Minutes of the meeting of the Council held on 8th April 2019
(Pages 3 - 30)

- 6 To receive an address from the Leader of the Council if they so elect

- 7 To appoint Committees and their Chairmen and Vice-Chairmen and agree proportionality
(Schedule of committee memberships to follow.)

- 8 To receive the Scheme of Delegation of Executive Functions from the Leader of the Council, and to approve the Scheme of Delegation of Non-Executive Functions
(Pages 31 - 122)

- 9 Councillor Attendance 2018/19
(Pages 123 - 126)

- 10 Reports from Councillors Appointed to Outside Bodies
(Pages 127 - 134)

- 11 The Mayor's announcements and communications.

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Ade Adetosoye

**Ade Adetosoye OBE
Interim Chief Executive
BROMLEY CIVIC CENTRE
BROMLEY BR1 3UH
Monday 29 April 2019
Vol.56 No.1**

LONDON BOROUGH OF BROMLEY

MINUTES

**of the proceedings of the Meeting of the
Council of the Borough
held at 7.00 pm on 8 April 2019**

Present:

**The Worshipful the Mayor
Councillor Kim Botting FRSA**

**The Deputy Mayor
Councillor David Cartwright QFSM**

Councillors

Marina Ahmad	Peter Fortune	Tony Owen
Gareth Allatt	Kira Gabbert	Angela Page
Vanessa Allen	Hannah Gray	Chris Pierce
Graham Arthur	Will Harmer	Neil Reddin FCCA
Kathy Bance MBE	Christine Harris	Will Rowlands
Yvonne Bear	Colin Hitchins	Michael Rutherford
Julian Benington	Samaris Huntington-	Richard Scoates
Nicholas Bennett J.P.	Thresher	Suraj Sharma
Mike Botting	William Huntington-	Colin Smith
Katy Boughey	Thresher	Diane Smith
Mark Brock	Simon Jeal	Gary Stevens
Kevin Brooks	Charles Joel	Melanie Stevens
Mary Cooke	Josh King	Harry Stranger
Aisha Cuthbert	Kate Lymer	Kieran Terry
Peter Dean	Christopher Marlow	Michael Tickner
Ian Dunn	Robert Mcilveen	Pauline Tunnicliffe
Nicky Dykes	Russell Mellor	Michael Turner
Judi Ellis	Alexa Michael	Stephen Wells
Robert Evans	Peter Morgan	Angela Wilkins
Simon Fawthrop	Keith Onslow	

The meeting was opened with prayers

In the Chair
The Mayor, Councillor Kim Botting FRSA

88 Apologies for absence

Apologies for absence were received from Councillor David Jefferys.

Apologies for lateness were received from Councillors Will Harmer and Michael Rutherford.

89 Declarations of Interest

The Mayor informed Members that the Monitoring Officer had advised that there was no need for Members who were assured shorthold tenants, or who let property to assured shorthold tenants, to make a declaration in respect of the motion on abolition of Section 21 of the Housing Act 1988 (Minute 100).

Councillor Simon Jeal declared that he was a volunteer for Bromley Homeless Shelter.

90 To confirm the Minutes of the meeting of the Council held on 25th February 2019

RESOLVED that the minutes of the meeting held on 25th February 2019 be confirmed.

91 Petition
Report CSD19067

A petition had been received from Ms Ruth Fabricant calling for the Council to introduce more 20mph traffic speed restriction zones outside schools and along shopping parades or in locally defined risk areas. Ms Fabricant addressed the Council in support of the petition and Cllr William Huntington Thresher responded, thanking the petitioners but explaining that these concerns were already being addressed as part of the Council's Local Improvement Plan (LIP.)

A motion to take no further action on the petition was moved by Councillor William Huntington-Thresher, seconded by Councillor Colin Smith and **CARRIED.**

92 Questions

Five questions had been received from members of the public for oral reply. The questions, with the answers given, are set out in Appendix A to these minutes.

Five questions had been received from members of the public for written reply. The questions, with the answers given, are set out in Appendix B to these minutes.

Nineteen questions had been received from members of the Council for oral reply. The questions, with the replies given, are set out in Appendix C to these minutes.

Five questions had been received from members of the Council for written reply. The questions, with the answers given, are set out in Appendix D to these minutes.

93 To consider any statements that may be made by the Leader of the Council, Portfolio Holders or Chairmen of Committees.

A statement was made by the Portfolio Holder for Renewal, Recreation and Housing, Cllr Peter Morgan, about the agreement that had now been reached with Mytime Active for new forty year leases for the twelve facilities that they managed in the borough.

94 Budget Monitoring 2018/19
Report CSD19065

A motion to agree the recommendations from the Executive to set aside £7.5m in the Housing Investment Fund earmarked reserve from underspends in the 2018/19 Central Contingency for the Council's housing transformation strategy as detailed in paragraph 3.2.12 of the report, and set aside £2m of Bromley CCG funding to support health and social care as an earmarked reserve, was moved by Councillor Graham Arthur, seconded by Councillor Colin Smith and **CARRIED**.

95 Constitution Improvement Working Group - Minor Constitutional Changes
Report CSD19053

A motion to approve the recommendations from the Executive on changes to the Constitution arising from the Constitution Improvement Working Group, to note other matters considered by the Working Group and authorise the Director of Corporate Services to make any consequent minor changes to the wording and numbering of the Constitution was moved by Councillor Mary Cooke, seconded by Councillor Pauline Tunnicliffe, and **CARRIED**.

96 Special Urgency Decisions 2018/19
Report CSD19068

A motion to note the report on special urgency decisions was moved by Councillor Graham Arthur, seconded by Councillor Colin Smith and **CARRIED**.

97 Fourth Report of the Education, Children and Families Select Committee 2018/19 - The Impact of Universal Credit on Families
Report CSD19058

A motion to receive the fourth report of the Education, Children and Families Select Committee and invite the Leader and appropriate Portfolio Holders to consider the recommendations and (a) refer the recommendations to service Directors and Partners, where appropriate, and (b) provide a written response to the Select Committee at a future meeting, was moved by Councillor Nicholas Bennett, seconded by Councillor Neil Reddin and **CARRIED**.

98 Policy Development and Scrutiny Annual Report 2018/19
Report CSD19059

A motion to receive the Annual Policy Development and Scrutiny report for 2018/19 was moved by Councillor Simon Fawthrop, seconded by Councillor Keith Onslow and **CARRIED**.

99 SACRE Annual Report 2017/18
Report CSD19054

A motion to receive the Standing Advisory Council on Religious Education (SACRE) Annual Report for the 2017/18 academic year was moved by Councillor Kevin Brooks, seconded by Councillor Robert Evans and **CARRIED**.

100 To consider Motions of which notice has been given.

(a) Abolition of Section 21 of the Housing Act 1988

The following motion was moved by Councillor Kathy Bance and seconded by Councillor Josh King -

“This council strongly believes that a secure home is at the heart of all our lives. It gives security, enables aspiration and gives children a stable home in which to grow up.

This council believes that residents living in the private rented sector should have the security to build their lives and futures, and to become an active part of their community, just as residents in other housing tenures should expect. We note that nationally, the largest reason for homelessness is eviction from the private sector. We therefore call on the Government to: abolish 'section 21' of the Housing Act 1988 which allows eviction without the landlord having to establish fault on the part of a tenant.

Removing this unfair clause would help to make renting more secure, improve standards, increase tenant confidence and ultimately contribute towards making renting a viable long-term alternative to home ownership or social rent for the millions who currently cannot access either.”

It was moved by Councillor Colin Smith and seconded by Councillor Michael Rutherford that the motion be referred to Renewal, Recreation and Housing PDS Committee for more detailed consideration and report back - this amendment was **CARRIED**.

(b) Christchurch Attacks

The following motion was moved by Councillor Simon Jeal and seconded by Councillor Angela Wilkins -

“This Council expresses its utter shock and sympathy in the wake of the terrorist atrocity in New Zealand where 50 Muslim worshippers were killed by right-wing extremists inside two mosques. We mourn with our fellow commonwealth, we are one, you are us, and we send our wishes of love and compassion to all New Zealanders.

On Friday 15th March, millions of British Muslims in the UK were preparing to attend the Friday prayers at their local mosques. This weekly act of worship was overshadowed by the horrific news of a terrorist attack thousands of miles away in Christchurch, New Zealand. Muslims were targeted as they too went to attend the call to prayer at their local mosques, with 50 never to return.

This Council, alongside our local community, stands together to condemn the deadliest mass shooting in modern New Zealand history as proof and evidence that terrorism has no colour, has no race, and has no religion. We reaffirm our commitment to condemn those who demonise and dehumanise people because of the faith they follow.

Terrorists have sought to divide our great city apart with an evil ideology, but instead we have shown that London is strong, and that the world can see in us an example of love and unity. This Council resolves not to let anyone divide us and we wish to express unity and solidarity with communities in Bromley who are feeling the ripples of fear and sorrow following the events on 15th March.”

Councillor Gary Stevens, seconded by Councillor Colin Smith, moved an amendment to the motion to read -

“This Council expresses its utter shock and sympathy in the wake of the terrorist atrocity in New Zealand and notes other recent attacks in the Philippines, Kenya, Nigeria, Israel and elsewhere and extends its sympathy to all the victims of terrorist crimes wherever they occur.”

On being put to the vote, this amendment was **CARRIED**.

Councillor Angela Wilkins, seconded by Councillor Kevin Brooks, proposed that the original motion and the motion as amended by Councillor Stevens be combined. On being put to a recorded vote, this amendment was **LOST**.

The following members voted in favour of the amendment proposed by Councillor Wilkins -

Councillors Marina Ahmad, Vanessa Allen, Katherine Bance, Kevin Brooks, Ian Dunn, Simon Jeal, Josh King, Peter Morgan and Angela Wilkins.

The following members voted against the motion -

Councillors Gareth Allatt, Graham Arthur, Yvonne Bear, Nicholas Bennett, Mike Botting, Katy Boughey, Mark Brock, Mary Cooke, Aisha Cuthbert, Peter Dean, Nicky Dykes, Robert Evans, Simon Fawthrop, Peter Fortune, Kira

Gabbert, Will Harmer, Christine Harris, Samaris Huntington-Thresher, William Huntington-Thresher, Charles Joel, Kate Lymer, Christopher Marlow, Russell Mellor, Alexa Michael, Keith Onslow, Tony Owen, Angela Page, Neil Reddin, Will Rowlands, Michael Rutherford, Richard Scoates, Suraj Sharma, Colin Smith, Diane Smith, Kieran Terry, Michael Tickner, Pauline Tunnicliffe, Michael Turner and Stephen Wells.

The following Members abstained -

Councillors Julian Benington, Kim Botting, David Cartwright, Judi Ellis, Hannah Gray, Colin Hitchins, Robert Mcilveen, Chris Pierce, Gary Stevens, Melanie Stevens and Harry Stranger.

The substantive motion, as proposed by Councillor Gary Stevens, was put to the vote and **CARRIED**.

101 The Mayor's announcements and communications.

The Mayor thanked Members for their support for the Friendship Agreement that had been signed with Thunder Bay, Canada, on 7th March 2019, and informed the Council that she had hosted the Mayor of Niewied on an official visit which had included a formal dinner at the East India Club organised by the Deputy Mayor and a visit to Down House.

The Mayor urged Members to attend the special charity screenings of the film "The Bromley Boys" Live at the Churchill Theatre at 2.30pm and 7.30pm on Monday 6th May 2019.

The Meeting ended at 10.00 pm

Mayor

COUNCIL MEETING

8th April 2019 2019

QUESTIONS FROM MEMBERS OF THE PUBLIC FOR ORAL REPLY

1. From Richard Hart, Chair, Bromley CND, to the Portfolio Holder for Environment and Community Services

Under the Borough's nuclear waste transportation plan, what emergency measures will be put into action in the case of an accident?

Reply:

The Council has a major emergency plan which sets out the steps that will be taken to initiate, control and co-ordinate its response to a major incident and the areas of activity in which the Council would be involved. By co-operating and developing an integrated emergency management approach, the emergency services and the Council have ensured that their arrangements for responding to a major incident would be harmonised.

Supplementary Question:

Mr Hart asked whether the public could view these plans?

Reply:

The Portfolio Holder responded that he would look into this.

(Note – In reply to Mr Hart's second question, the Portfolio Holder directed Mr Hart to the Council's website and through that to the Mayor of London's website which contained emergency plans – especially for incidents that would not be limited to one borough.)

Additional Supplementary Question:

Councillor Simon Fawthrop asked if the Portfolio Holder was aware that there had been no incidents since the service had started?

Reply:

The Portfolio Holder responded that if there had been an incident he would have been aware of it.

2. From Reverend Agnita Oyawale, Bromley Town Centre Chaplain to the Portfolio Holder for Resources, Commissioning and Contract Management

How many Universal credit assessments and applications have been submitted from homeless individuals over the past 6 months?

Reply:

Universal Credit is processed by the DWP. However Universal Credit no longer applies to homeless households placed into temporary accommodation by the Council under the homelessness legislation. All homeless households now placed into temporary accommodation would be eligible to apply for financial assistance through the housing benefit regime. There are a small number of households who were placed into temporary accommodation prior to this latest change who may still be receiving Universal Credit payments through the DWP, however they are being migrated back to housing benefit.

Supplementary Question:

Reverend Oyawale asked whether actual numbers could be given?

Reply:

The Portfolio Holder advised the questioner to apply to the DWP for the numbers. He too was concerned about the impact of universal credit on homelessness, and added that the Council had taken mitigating action by studying the pilots and using the Hardship Fund. The Council had spoken to Ministers during the consultation exercise, and some of its concerns had been addressed - for example, payment could now be made direct to landlords. Another concern was all payments being made to one person in a household where there was a risk of domestic violence. He concluded by stating that the number of people in temporary accommodation had actually gone down.

3. From Sam Gee, St Olave's Grammar School, to the Portfolio Holder for Environment and Community Services

Climate change threatens the existence of all of Bromley's citizens. With 42 other principal UK councils, including several Conservative, already having declared a climate emergency, how urgently will this Council take serious action to address the IPCC's warning that we have only 11 years left to prevent irreversible climate breakdown?

Reply:

The Council has a long history of taking serious action to address negative environmental impact. For example, we are entering our third 5-year Carbon Management Programme which aims to monitor and report the Council's own carbon emissions whilst informing our climate mitigation strategy. Energy efficiency projects, such as our LED street lighting upgrade project, not only reduce our energy consumption and emissions, but also save the Council money to further invest in similar projects. Our Carbon Offsetting Programme supports low carbon development within the borough, and will help further reduce local emissions through various carbon reduction projects providing community benefit. These programmes are overseen by a dedicated Carbon Management team. The same team also monitors and reports on borough wide emissions and uses this information to effect residential behavioural change in order to reduce emissions per capita.

In addition, the Council is taking action in a wide variety of ways. As the first London borough to introduce door to door collection, Bromley has always worked hard to achieve one of the highest residential recycling rates in London. Bromley's

biodiversity plan recognises the importance of our natural beauty and the need to protect green belt zones and areas of scientific interest for future generations. Our Flood Risk Action Plan identifies the potential damage climate change can do to our infrastructure and is supported by various flood risk studies recently undertaken. We are also pleased to see the growth of electric vehicles and charge points within the borough and will continue to support this initiative. However, the Council is not separate from the community and proactively works with residents and different groups to tackle environmental issues. For example, we have developed school travel plans to promote walking and cycling through our adult and child cycle training workshops, and Quiet Ways programme. As the custodian of approximately 100,000 public trees, we work with community groups to manage, conserve and grow these in a sustainable manner so increasing carbon sequestration. As we developed Bromley's recently adopted Local Plan we included policies and guidelines to promote planting for environmental reasons so it was not just the Council's estate that saw increased greenery. All of these endeavours serve to reduce emissions and ultimately mitigate the effects of climate change.

The Council recognises its responsibility to safeguard the environmental, social and economic future of Bromley residents that includes the effects of climate change. The Council however, is only responsible for a small proportion of the emissions in the borough. This, therefore is a responsibility we must share with all residents and visitors to the borough, and we would seek every opportunity to engage and motivate residents to do their part in these challenging times.

Supplementary Question:

Mr Gee urged the Portfolio Holder to use the Council's influence to put pressure on the Government.

Reply:

The Portfolio Holder responded that he did not want to go into further detail, but he was aware that Mr Gee had also submitted a question for the Environment and Community Services PDS Committee meeting the following night. The Council would continue to address environmental issues, and would take any opportunities to engage with the Government such as the current waste and recycling consultation. The Council had a long-standing carbon management programme, and a number of campaigns in the local community, but no one organisation could produce change alone and everyone had to do their bit.

Additional Supplementary Question:

Councillor Simon Fawthrop suggested that the Council's good work would be undone by the Mayor of London attempting to have 700 homes built on back gardens, destroying the borough's green lungs.

Additional Supplementary Question:

Councillor Peter Morgan asked whether the Portfolio Holder had investigated the effect of sun-spots, as opposed to man-made activity.

Additional Supplementary Question:

Councillor Marina Ahmad asked what had happened to the borough's air quality monitoring machines.

Reply:

The Portfolio Holder responded that whatever the role of sunspots or anyone trying to undo the Council's work, everyone had to play their part.

Some of the air quality monitors were managed by TfL, and an update would be reported to the Environment and Community Services PDS Committee in due course.

4. From Richard Hart, Chair, Bromley CND, to the Portfolio Holder for Environment and Community Services

How often is nuclear waste transported by rail through the Borough, and are you concerned that nuclear trains pass close to the public?

Reply:

The Council is not notified of trains, or the routes of trains or any other vehicles, which may carry nuclear waste through the borough. The method of transporting nuclear waste is subjected to rigorous regulation, control, and continued risk assessment.

Supplementary Question:

Mr Hart asked whether the Council could find out the times.

Reply:

The Portfolio Holder responded that he would take advice from the experts, but he stated that there would be obvious security concerns if the times were widely available.

Additional Supplementary Question:

Councillor Angela Wilkins asked how the Council could prepare emergency plans if it did not know when the trains ran?

Reply:

The Portfolio Holder responded that London-wide plans were available on the Mayor of London's website.

5. From Richard Hart, Chair, Bromley CND, to the Portfolio Holder for Environment and Community Services

Are you aware there is residual radiation from the trains and are there any plans for a risk assessment?

Reply:

The Council is aware of the findings of the 2017 Public Health England report entitled, 'Survey into the radiological impact of normal transport of radioactive material in the U.K. by road and rail'. One of the conclusions of the report is that 'doses to members of the public arising from the transportation of radioactive materials are extremely low'. The Council would be interested in the evidence you have regarding residual radiation and would be happy to discuss this with the Office for Nuclear Regulation.

COUNCIL MEETING

8th April 2019

QUESTIONS FROM MEMBERS OF THE PUBLIC FOR WRITTEN REPLY

1. From Norman Dix to the Renewal, Recreation and Housing Portfolio Holder

How many homeless people and how many rough sleepers are there in the LBB?
How does the LBB intend to comply with and implement the Homeless Reduction Act 2018 in Bromley and are there any plans to make these public?

Reply:

There are currently 1568 homeless households accommodated in temporary accommodation and approximately 3,500 households on the Housing Register who are either homeless or in a priority housing need category for rehousing. The last annual rough sleepers headcount was undertaken in November 2018 and found 6 rough sleepers bedded down in Bromley. London Street Rescue undertakes the outreach services for rough sleepers in Bromley. During the past year 47 rough sleepers have been identified and assisted.

The Council refocused its homelessness and housing advice services ahead of the introduction of the Homelessness Reduction Act to place an increased emphasis on housing advice and preventative services and has now fully implemented the requirements of the Homelessness Reduction Act. Full details relating to statistics and of the approach taken to tackle and prevent homelessness in compliance with the legislation are set out in the Council's published Homelessness Strategy.

2. From Andrew Ruck to the Resources, Commissioning and Contract Management Portfolio Holder

Given it was nearly 30 years ago that Parliament started broadcasting in the House of Commons on Television, could L.B. of Bromley consider sharing Council meetings live in lieu of edited recordings and transcripts?

Reply:

We have considered it on several occasions and continues to be kept under review as technology improves. There does not appear to be a great demand from residents and given the financial challenges the Council faces then we still need to be convinced that the necessary investment would deliver material benefits.

As you will be aware the law also recently changed to allow residents to make their own recordings of Council meetings in many circumstances which allows for a record to be taken by those who have an interest in a matter.

3. From Derek Holl to the Portfolio Holder for Renewal, Recreation and Housing

What is the latest position on the provision of planned modular homes in Bromley Borough, how many units will be deployed and at which sites in the borough?

Reply:

As previously approved by the Council's Executive, officers are exploring the potential to use off-site modular construction methods for the development of new affordable homes on a number of smaller sites across the borough with work currently underway to secure suppliers. The aim is to provide relatively speedy delivery of new affordable homes to meet the acute housing need being faced in Bromley and relieve the current budgetary pressures in relation to homelessness and temporary accommodation provision. There are currently 3 sites being explored: namely York Rise, Bushell Way (formerly Banbury House) and Anerley Town Hall overflow carpark. Overall it is estimated that across these 3 sites in the region of 80 new homes could be accommodated. Decisions to proceed will be subject to Executive approval of the full business cases, full consultation and planning permission.

4. From Derek Holl to the Portfolio Holder for Renewal, Recreation and Housing

How many people can these units accommodate when full and what is the process for allocating people to these units?

Reply:

All units would be fully self-contained new homes and as such the number accommodated would be dependent upon the size of each new home. Each site would include a range of property sizes up to a maximum 3 bedroom home but these would predominantly be 2 bedroom family sized homes which could accommodate a couple plus 2 children.

Allocation would be to those local people to whom the Council owes a rehousing duty in line with the Council's approved allocation policy for affordable and temporary accommodation.

5. From Derek Holl to the Portfolio Holder for Renewal, Recreation and Housing

How will support be provided?

Reply:

The new homes proposed would be offered to those families who are fully able to sustain independent accommodation and comply with the responsibilities set out in the tenancy agreement, predominantly those facing housing difficulties purely because they are unable to afford accommodation in the current housing market. A full housing management and maintenance service would provide tenancy management and support to tenants. The Council's Housing Resettlement and Floating Support can also provide some additional advice and support when setting up their new home.

COUNCIL MEETING

8th April 2019

QUESTIONS FROM MEMBERS OF THE COUNCIL FOR ORAL REPLY

1. From Cllr Nicholas Bennett JP to the Environment and Community Services Portfolio Holder

If he will circulate in writing the number of graffiti incidents which have been reported in each year since 2010?

Reply:

The following are the number of verified graffiti incidents received and attended to by the Council's service provider. For ease, these have been broken down into financial years with the total incidents being 8,419.

09/10 = 915
10/11 = 616
11/12 = 717
12/13 = 377
13/14 = 682
14/15 = 1,024
15/16 = 1,136
16/17 = 819
17/18 = 964
18/19 = 1,169

Supplementary Question:

Cllr Bennett asked whether the trend was up or down.

Reply:

The Portfolio Holder responded that it fluctuated.

Additional Supplementary Question:

Cllr Simon Jeal asked whether the costs of cleaning graffiti by ward could be circulated.

Reply:

The Portfolio Holder responded that he was not sure if the information was necessarily available broken down by ward.

Additional Supplementary Question:

Cllr Kathy Bance asked whether Street Friends groups were still issued with graffiti removal equipment.

Reply:

The Portfolio Holder responded that he understood that the kits were still available, but he thought that graffiti cleaning was undertaken less by Street Friends and more by the contractor.

Additional Supplementary Question:

Cllr Simon Fawthrop asked whether the Portfolio Holder was aware that Councillors in Petts Wood and Knoll carried out regular graffiti inspections, and that the amount of graffiti in the ward was almost zero other than that on railway land.

Reply:

The portfolio Holder stated that he thought that this was common practice in wards across the borough.

2. From Cllr Angela Wilkins to the Leader of the Council

At the last meeting of this Council I asked for details of the legal costs incurred by the Council in the more recent BWSFB planning appeal. The reply given was that this information could not be provided because of a confidentiality agreement.

Please give details of who initiated this agreement, why it was deemed necessary, and who the signatories were?

Reply:

The Council's legal team advise that the Council were offered discounted rates which are not routinely available. As a consequence Counsel has refused to waive commercial confidentiality.

It would be foolhardy to breach this as irrespective of other consequence and the risk of reputational damage; it may mean the Council would fail to attract beneficial rates in the future. I have seen the correspondence myself today.

Supplementary Question:

Cllr Wilkins repeated that she wanted to know who the confidentiality agreement was between.

Reply:

The Leader stated that his advice was that such arrangements framed the relationship between a lawyer and their client.

Additional Supplementary Question:

Cllr Wilkins insisted that, as the client was the Council, all sixty individual councillors were entitled to know the cost.

Reply:

The Leader repeated that the client was the Council, not individual councillors. As well, on a personal level, he did not care whether the figures were released or otherwise, he was merely repeating the advice provided by the Council's legal team.

Additional Supplementary Question:

Cllr Nicholas Bennett asked whether a global figure for the costs could be provided.

Reply:

The Leader repeated his advice that he could not reveal any details, but was happy, as ever, to follow legal advice on this matter. He advised that Counsel did not want their fee discussed, and that was the end of the matter as he was advised in law. He could not reveal information that he had been advised legally not to.

3. From Cllr Simon Jeal to the Portfolio Holder for Renewal, Recreation & Housing

How many people did Council staff refer to Bromley Homeless Shelter over the winter period and how many rough sleepers in the borough were additionally provided with accommodation under the severe weather emergency protocol?

Reply:

During the winter period a total of 24 people were referred to the winter night shelter since it opened in November. The severe weather emergency protocol was activated on 4 separate occasions. During the SWEPP activation periods a total of 5 rough sleepers approached and were offered placements by the Council.

Supplementary Question:

Cllr Jeal asked whether the Portfolio Holder would join him in thanking the volunteers from local churches who had helped run the shelter.

Reply:

Cllr Morgan stated that he was very happy to endorse this.

Additional Supplementary Question:

Cllr Aisha Cuthbert asked whether the Portfolio Holder was aware that neighbouring boroughs had much higher numbers of rough sleepers than Bromley, and she praised the excellent prevention work by officers.

Reply:

The Portfolio Holder agreed with Cllr Cuthbert's statement.

4. From Cllr Kathy Bance MBE to the Portfolio Holder for Renewal, Recreation & Housing

Can the Portfolio Holder advise whether there are plans to put housing for homeless people on the site of the former Harris Aspire School in Lennard Road?

Reply:

The Council does not hold an interest in this particular land. The land has transferred to the academy trust and therefore would not feature in the potential sites being considered by the Council for housing to assist in meeting homelessness and housing need.

Supplementary Question:

Cllr Bance stated that she would inform residents of the reply, and asked whether a list of the sites for temporary homeless accommodation could be circulated.

Reply:

The Portfolio Holder responded that when suitable sites came forward there was always consultation with the ward councillors.

5. From Cllr Marina Ahmad to the Portfolio Holder for Children, Education and Families

How many children are expected to be accommodated at the primary SEND provision in the Glebe School?

Reply:

The Glebe School is a secondary school: there are no plans to admit secondary pupils.

Supplementary Question:

I understand that primary SEND provision is being considered at the Hawes Down Centre? What happens when that is built?

Reply:

As part of the Leader's Manifesto, we are bidding for a new specialist Free School for key Stage 2 pupils (7-11) and part of this process has been approved. This is not associated with any particular school - it is a competitive process with the Secretary of State. Our bid for 50-55 children will relieve pressure on these places.

Additional Supplementary Question:

Cllr Simon Jeal asked who had been consulted about the process, and what needs were being addressed?

Reply:

The Portfolio Holder referred Members to Council policies which anyone could look at. He commended Cllr Nicky Dykes' work on this.

Additional Supplementary Question:

Cllr Angela Wilkins asked the Portfolio Holder to clarify what happened when the 55 places were filled?

Reply:

When the places are filled we will look at the situation and consider further provision.

6. From Cllr Vanessa Allen to the Portfolio Holder for Resources, Commissioning and Contract Management

Do interim directors cost more or less than their equivalent or previous post holders? By what margins?

Reply:

There is no separate budget for interims or agency staff including interim directors. They are recruited against a budgeted established post. Therefore, it means that interims are recruited within the cost (including on-cost) earmarked for a permanent post.

Supplementary Question:

Cllr Allen asked what the effect of vacancies was on staff.

Reply:

The Portfolio Holder responded that there would be temporary increases in workload while new members of staff were recruited. He added that in some cases it was necessary to reduce the hours of temporary staff to stay within budget, and this might have a knock-on effect on other staff.

7. From Cllr Josh King to the Portfolio Holder for Renewal, Recreation & Housing

Would the Portfolio Holder agree that the Capital Letters, a collaborative approach to supporting homeless households, formed by several London Boroughs across all parties provides a compelling alternative to Bromley's current out sourcing, especially following the recent draw down of £2.5 million from contingency? Will he investigate membership for Bromley?

Reply:

Capital Letters is a new scheme which is currently being developed through London Council's to try and procure accommodation from the private sector, similar to the existing schemes run through the Council's private sector leasing contracts and private rented sector incentive lettings schemes. Capital Letters has been designed to complement and run alongside schemes to source affordable housing such as the housing acquisition and development programmes. This Council has worked closely with London Councils in the setting up of the scheme. However, as with a number of Boroughs, some concern has been raised as the costs currently proposed to acquire and 'top up' the rental and management costs of accommodation sourced through this route appear to exceed the costs currently incurred by the Council. The decision was taken previously to monitor the progress of the scheme very closely once it is operational in order to assess whether there would be benefit to Bromley in joining the scheme to provide an additional supply of accommodation. This option will be fully considered as the next phases presenting the opportunity to join arise in years 2 and 3 of the scheme.

8. From Cllr Ian Dunn to the Portfolio Holder for Resources, Commissioning and Contract Management

A report has recently been published (by Campaign for FOI) which shows that Bromley Council is fourth worst in London for processing FOI requests. Only 60% (against a target of 90%) of FOI requests to LBB are processed within the time limit of 20 working days.

The council also fails to produce and publish the following:

- a report on its FOI performance (and therefore lacks a basic tool for improvement)
- details of how long it actually takes to answer FOIs not met within 20 days
- details of the number of complaints made about itself to the Information Commissioner
- details of any tribunal appeals with outcomes

What action is to be taken to address these failures?

Reply:

I am advised that the report covered a period when the Council's performance had dipped to the lowest it had been since FOI was introduced. As well that, if the report had taken place a few months either side then performance would have been better and historically we have been performing at around the London average.

That being the case there are no plans to address any perceived "failures" - we are currently responding to around 80% of requests within the deadline.

Supplementary Question:

Cllr Dunn stated that performance had been at around 77% in 2014 before central resources were removed. He asked whether performance would have been better if that resource had not been removed.

Reply:

The Portfolio Holder stated that he was comfortable with current levels of performance, and he wanted to give priority to residents with genuine requests rather than journalists or students.

9. From Cllr Kevin Brooks to the Portfolio Holder for Adult Care & Health

There is currently a planning application affecting Yeoman House in Penge proposing change of use from offices to residential housing. These offices are currently used by Bromley Council and NHS Oxleas to support clients with severe Mental Health issues. Will the Portfolio Holder guarantee that in the event of the application being permitted, a permanent site is found in the north of the London Borough of Bromley for these important support services to be delivered?

Reply:

I am unfortunately not in a position to guarantee that a permanent site is found in the North of the Borough as it is not within the gift of the Council; rather it is a matter for the NHS, in this case Oxleas, to decide where their services are provided.

I have asked Oxleas' to provide further information and to confirm how service users have been and will continue to be involved in the proposed move and will obviously update all interested parties as and when that information is to hand.

Supplementary Question:

Cllr Brooks repeated that it was necessary to retain services in the north of the borough. He had heard that Beckenham Beacon might be used, and he urged the Portfolio Holder to encourage this.

Reply:

The Portfolio Holder confirmed that she had recently met with senior managers at Oxleas, and it was their long-term plan to move to the Beckenham Beacon, subject to negotiations being completed. A site in Penge had also been identified as a back-up.

Additional Supplementary Question:

Cllr Brooks asked whether this was the Oakfield Centre.

Reply:

The Portfolio Holder responded that Beckenham Beacon was the main proposal.

10. From Cllr Tony Owen to the Chairman of Development Control Committee

What progress has been made in obtaining a meeting with a representative of the planning inspectorate to discuss a common approach to planning applications in the Petts Wood Area of Special Residential Character?

A Petts Wood Residents' Association committee member writes:-

"Re 40 Manor Way - the Planning Inspector states that several pairs (7) of semis have been imbalanced already by only 1 of the pair having a loft

conversion (highlighted by the appellants). Of these 7 pairs, 4 had loft conversions installed prior to 1999. Three had full planning permission (the 4th I cannot tell from the LBB website but possibly predates 20 years old). Of the remaining three pairs of imbalanced semis, one had full planning permission (2002), one was put in under PD (2011) and one just had Building regs (2010).

Some 23 out of 67 houses in Manor Way have loft conversions. This represents 34% of the properties. 10 have full pp, 6 have were put in under PD, 6 with building regs only and 1 where I cannot ascertain (number 52). I now see that new residents at number 1A Manor Way have applied for a loft conversion under PD citing the allowed appeal at 40 Manor Way (same designer - Crofton Design).

I have one question; in the case of Manor Way the Planning Inspector quoted other properties have similar loft conversions. How many or what percentage would be needed for a dismissed appeal?"

The ASRC was created in response to residents' concern at the quality of their garden suburb being eroded by successive out of character permitted development applications. i.e. They wanted no more.

An unelected planning inspector from Bristol, with no knowledge of the history of the area, has now effectively ruled that Manor Road residents may continue to ruin the character of their area as much as they like.

Attempts by ward councillors to have a meaningful dialogue with the planning inspectorate have been treated as complaints and entered the complaints procedure which, of course, the planning inspectorate takes 'very seriously'.

Reply:

Cllr Michael responded that she had written to the Planning Inspectorate seeking a meeting, but had received a disappointing reply from the Director of Strategy - she read out the salient parts of the letter. The Director could add little to what had already been said to Jo Johnson MP and Cllr Fawthrop - he could only guarantee consistency of approach, not outcome, describing how different inspectors would need to use their judgement to give different weight to different matters. Inspectors' decisions were final and he saw no reason to go over previous cases.

Supplementary Question:

Councillor Owen stated that he wanted to show Petts Wood, rather than examine particular sites, and asked the Chairman whether she could suggest any other approach.

Reply:

The Chairman stated that she would take the matter up with the Minister if necessary.

Additional Supplementary Question:

Cllr Fawthrop echoed the thanks of Cllr Owen to the chairman for pursuing this matter, and asked whether she would arrange a meeting between the three ward councillors and the Chief Planner.

Reply:

The Chairman responded that she would be happy to do that.

11. From Cllr Nicholas Bennett JP to the Resources, Commissioning and Contract Management Portfolio Holder

What percentage of the Council's income was received from:

Council tax
Government Grant
Fees and charges
Return in investment

in 2010 and how this compares with 2019-20?

Reply:

The Portfolio Holder explained that the detail would be circulated (see table below) but emphasised that although overall income had dropped by £108m in this period, and Government funding had reduced by £174m, the Council had still balanced its budgets. There was still a massive challenge to cope with losing a further £32m in the next three years.

**Comparison of Council Income 2009/10
and 2019/20**

	2009/10 £000	2009/10	2019/20 £000	2019/20
Council Tax	129,715	20.3%	159,851	30.1%
Core Government Funding				
* Business Rates	52,175	8.2%	39,810	7.5%
RSG	12,043	1.9%	0	0.0%
Other Government Grants	374,078	58.5%	225,269	42.4%
Fees & Charges	45,144	7.1%	52,107	9.8%
Return on Investments				
Investment Properties	5,372	0.8%	11,828	2.2%
Interest on Balances	4,479	0.7%	3,291	0.6%
Other Income	16,067	2.5%	39,169	7.4%
Total Income	639,073	100%	531,325	100%

* Although Business rates are collected locally they are re-distributed by Central Government and this represents the amount retained by the Council.

Supplementary Question:

Cllr Bennett asked for the percentages (set out above.)

(As the time limit of thirty minutes had been reached, the Mayor announced that the remaining questions would receive written answers.)

12. From Cllr Angela Wilkins to the Leader of the Council

Why does the Council not routinely provide Equality Impact Assessments and Social Value Impact Assessments in reports to its committees?

Reply:

To avoid unnecessary bureaucracy and needless additional expense to Council Officers' time and Council Tax Payers' money.

In short, there is no need to provide equality impact assessments every time a report is written unless there is a justification for it.

Managers are thoroughly aware of the need and importance of presenting equality implications as well as the legal, finance, HR and any wider policy implications in Committee reports or in a separate document to Members for consideration if relevant.

13. From Cllr Simon Jeal to the Portfolio Holder for Adult Care & Health

Owners and operators of care/nursing homes and agencies are extremely worried about the impact of Brexit on staffing. What action is she taking to mitigate this both to support the private sector and to ensure the council's staffing needs are met?

Reply:

I can only repeat my response to a similar question from Cllr Wilkins at the last Adult Care and Health PDS Committee concerning preparations for Brexit and specifically the supply of carers.

I confirmed at that time that no concerns had been raised by senior officers who have been working with our providers locally, and that continues to remain the case to date.

14. From Cllr Kathy Bance MBE to the Portfolio Holder for Children, Education and Families

Excellent work is being done by Bromley Youth Council yet this is not reflected on the Council's website. Please explain why not and please give a firm date by which this problem will be resolved?

Reply:

No concern has been raised by the Youth Council who currently have various media platforms. We are in constant communication with the young people and we'll seek from them what exactly their digital aspirations are. We are always mindful of safeguarding our young people online.

15. From Cllr Marina Ahmad to the Portfolio Holder for Renewal, Recreation & Housing

Will he agree with me that the current permitted development rights within planning law, coupled with the limitations around the licensing of HMOs are inadequate in

ensuring provision of good quality housing whilst also protecting the quality of life of neighbours and residents?

Reply:

The permissions and consents relating to Permitted Development Rights and HMO licensing are set by national government but are applied locally. As such, they do not always give local authorities the remit to challenge certain developments. Indeed, the rights afforded by permitted development give home owners greater freedom in enlarging their home greater than the norm, without the need for full planning permission. However, on 30 May 2019 the Government's current view about Permitted Development Rules will again be reviewed (and possibly revised).

With regards to the HMO Mandatory Licensing scheme, the purpose of this regime was to ensure that the safety of tenants is protected and that appropriate management arrangements have been made for the property, and that internal conditions are satisfactory - the location of the property is not a factor. If in licensing a property issues arise in the neighbourhood, then these would be dealt with by the appropriate legislation.

16. From Cllr Vanessa Allen to the Portfolio Holder for Resources, Commissioning and Contract Management

What initiatives have been taken to look at options for income generation?

Reply:

The approach to generating income is reflected in the 'One Council' approach, included in the 'Draft 2019/20 Budget and Update on Council's Financial Strategy 2020/21 to 2022/23' report to Executive on 16th January 2019. This includes future plans for community infrastructure levy, review of the Council's assets (review of investment portfolio, disposals etc.), utilisation of the Council's Growth Fund and Investment Fund, generating investment income and review of fees and charges. This work will be enhanced through the planned Transformation Review. The challenge in addressing the 'budget gap' is identifying new income opportunities which will be considered within the Transformation Review.

Any investment resources are not solely available for generating income but ensuring that significant financial savings can be delivered. As reported to Members previously, future utilisation of the Growth and Investment Fund will be prioritised for housing investment at this stage.

The initiatives range from the planned site G development and new Bromley South development which will generate additional business rate income, lending to a developer to support a key homelessness initiative, achieving top decile performance in treasury management from a range of investment initiatives (outcome of additional income), achieving considerable income from investment properties, Cushman and Wakefield review of property income, recent asset disposals and further income from the recent review of fees and charges. The Council's investment income is estimated at £15.3m in 2019/20 (see response to Q11, Cllr, Oral Reply) and fees and charges are £52.1m in 2019/20.

Council Tax remains another key source of income, whilst income from Government continues to fall.

17. From Cllr Josh King to the Portfolio Holder for Environment and Community Services

After the contractor responsible for street lighting went into administration, for how many days were street lights switched on during the daytime, how many street lights were affected and what was the cost?

Reply:

To clarify the position; it was the software provider for the CMS system and manufacturer of the CMS components that went into administration. Street lighting is part of the Highways Contract, they and the lantern manufacturer remain in business. The energy data provided by Power Data Associates (who monitor our CMS sub-meters), shows that our consumption has increased by approximately 7,633 kWh per day for the 13,000 lamp columns affected. This equates to £9,443.87 for the 7 day period involved.

18. From Cllr Nicholas Bennett JP to the Resources, Commissioning and Contract Management Portfolio Holder

What research is being undertaken as to how Artificial Intelligence can transform Council services?

Reply:

I have been working with Officers to monitor AI developments within the industry for some time and I am excited by the possibilities that it might present. We already have some applications of AI, for example automation and semi decision making software has already been used by the Parking Service team, bringing about improvements for the customer and making the service more efficient.

There are many potential service developments which could come forward in the future in an industry where it is still 'early days', with our IT specialists keeping closely apprised with industry developments. Officers on my direction recently met with Dr Owusu, who heads up BT Global Service & Enterprise Management Research to explore how AI could benefit the Council. He is undertaking work elsewhere on using AI to provide efficient transportation for adults and children and this is something we will be following up on.

We are currently exploring Live Chat bots that potentially could sit on our website and provide quick information to the website visitors and if viable then I will instruct officers to bring the necessary formal reports forward.

Cllr Bennett may also be interested to note the developments of FiveAI, who are currently testing an autonomous vehicle on Bromley's roads and whilst this does not require Council approval, we are nevertheless watching this with interest.

19. From Cllr Angela Wilkins to the Leader of the Council

Why did he vote against the proposal at Constitution Improvement Working Party to extend the time allocated for public questions at full Council?

Reply:

Not that I feel compelled to respond given that the meeting was a private one and should have been respected as such by all Members who attended, for two reasons. One of which I directly advised Cllr Wilkins about on the evening in question.

Firstly, because I believe the current arrangement worked perfectly well for the purpose intended and in short that the system wasn't bust so therefore didn't need fixing.

Secondly, as discussed, because the system as it stood was nevertheless being routinely abused by local opposition party activists, very much including Cllr Wilkins' own, asking questions they more often than not already knew the answers to, or which could easily be sourced by simple emails or telephone calls, in an attempt to score petty party political points at the expense of busy Council Officers' time and Council Tax payers money.

COUNCIL MEETING

8th April 2019

QUESTIONS FROM MEMBERS OF THE COUNCIL FOR WRITTEN REPLY

1. From Cllr Kathy Bance MBE to the Children, Education and Families Portfolio Holder

How many children or young adults who are on the Gangs Matrix or identified as associated with County Lines have a history of being excluded from school at some point?

Reply:

Eight children were excluded at some point and are known to the Local Authority MEGA (Missing, Exploitation and Gangs Affiliation) panel. The MEGA panel meets fortnightly with multi agency partners to consider support and managing any safeguarding risk.

2. From Cllr Ian Dunn to the Portfolio Holder for Resources, Commissioning and Contract Management

What preparations are being made for the devolution of business rates and the government's policy that local authorities become largely self-funding?

Reply:

More detailed proposals around the devolution of business rates are still awaited. The current plans are that the current devolution of 100% business rates across London (including GLA) will reduce to 75% from 2020/21 and it remains unclear whether there are opportunities for the London Business Rate Pool which provided additional financial incentives compared with devolution to individual local authorities. We are some way from the final proposals.

We continue to support businesses in the borough and support economic growth. Economic development creates employment opportunities, potentially reduces the cost of council tax support and generates income through business rates share. It will also help improve the wellbeing in the borough.

A note of caution relating to business rate devolution is that any Government plans are expected to be fiscally neutral and after allowing for planned future reset periods the incentives are only short term – this does not help for longer term financial planning.

As illustrated in the earlier response to a question (Questions from Councillors for oral reply - question 11), 42% of the Council's income is met from Government grants and although this percentage continues to fall the Council becomes 'more' self-sufficient but not self-sufficient. Given the level of statutory duties facing the Council

there will continue to be a dependency on Government funding in the short and medium term, particularly given the retained responsibilities to meet housing and social care needs.

3. From Cllr Ian Dunn to the Portfolio Holder for Environment and Community Services

Can the Portfolio Holder provide the names of the Primary and Secondary Schools whose travel plans are accredited as gold, silver and bronze and the schools whose travel plans are not yet accredited?

Reply:

Please refer to attached document (Appendix 1.)

4. From Cllr Angela Wilkins to the Portfolio Holder for Public Protection & Enforcement

Please provide details of police numbers allocated to Bromley in 2010 and 2018?

Reply:

This data is not held by the Public Protection Team and has to be requested directly from the Police. The Police have confirmed that they will not meet the deadline and will send the information as soon as possible.

5. From Cllr Tony Owen to the Portfolio Holder for Environment and Community Services

What is the detailed timetable for 'consultation' on the £1 million per mile Crofton Road cycle lane proposals?

Reply:

The Crofton Road scheme is a walking and cycling scheme. The consultation and engagement exercise will take place in the summer building on the extensive face to face engagement that has taken place to date, much of which was completed prior to the decision to fund the scheme. Aspects of the consultation such as the location have been developed in consultation with local members and residents including VI residents.

SECONDARY SCHOOLS	Level
<i>Bromley Beacon Academy</i>	B
<i>Darul Uloom School</i>	B
<i>Langley Park Boys School</i>	B
<i>Bullers Wood Girls</i>	G
<i>Chislehurst School for Girls</i>	G
<i>Coopers</i>	G
<i>Glebe School</i>	G
<i>The Ravensbourne School</i>	G
<i>Langley Park Girls School</i>	G
<i>Baston School</i>	N
<i>Bromley Trust Alternative Academy</i>	N
<i>Bullers Wood Boys</i>	N
<i>Eden Park High</i>	N
<i>Harris Aspire Academy**</i>	N
<i>Harris Beckenham</i>	N
<i>Harris Bromley</i>	N
<i>Hayes School</i>	N
<i>Kemnal Technology College</i>	N
<i>London South East Colleges</i>	N
<i>Newstead Wood School</i>	N
<i>Ravens Wood School</i>	N
<i>St Olave's School</i>	N
<i>The Tutorial Foundation</i>	N
<i>Bickley Park Snr</i>	S
<i>Bishop Justus School</i>	S
<i>Charles Darwin</i>	S
<i>Darrick Wood School</i>	S
<i>Harris Orpington</i>	S

PRIMARY SCHOOLS

Ashgrove School	N	Biggin Hill Primary	B	Balgowan Primary	S	Alexandra Junior	G
Browns School	N	Bromley High	B	Bickley Park School	S	Pratts Bottom	G
Chislehurst CE	N	Castlecombe	B	Bishop Challoner Jnr	S	Raglan Primary	G
Churchfields Primary	N	Chelsfield Primary	B	Breaside School	S	St Christopher's	G
Crofton Infant School	N	Edgebury Primary	B	Clare House Primary	S	Trinity	G
Darrick Wood Infant	N	Gray's Farm	B	Green Street Green	S	Tubbenden Primary	G
Downe Primary	N	Harris Primary Crystal Palace	B	Harris Primary Kent House	S	Warren Road	G
Eltham College	N	Harris Primary Orpington	B	Riverside School	S	Crofton Junior School	G
Farringtons School	N	Hawes Down	B	Scotts Park Primary	S	Dorset Road Infant	G
Harris Primary B.Green	N	James Dixon Primary	B	St Mark's CE Primary	S	Holy Innocents	G
Manor Oak Primary	N	Langley Park Primary	B	Stewart Fleming	S	Keston CE Primary	G
Marjorie McClure	N	Midfield Primary	B	Blenheim	S	Leesons Primary	G
Mead Road Infant	N	Oak Lodge Primary	B	Darrick Wood Junior	S	Red Hill Primary	G
Mottingham Primary	N	Oaklands Primary	B	Farnborough Primary	S	Southborough Primary	G
Parish CE Primary	N	St David's College	B	Harris Primary Shortlands	S	St Mary's RC Primary	G
Pickhurst Infant	N	St George's CE Primary	B	Highfield Infant	S	Wickham Common	G
St Anthony's RC	N	St James' RC Primary	B	Highfield Junior	S	Alexandra Infants	G
Valley Primary	N	St Mary Cray Primary	B	La Fontaine Academy	S	Babington House	G
		St Peter & St Paul RC	B	Marian Vian Primary	S	Bickley Primary	G
		St Vincent's RC	B	Perry Hall Primary	S	Burnt Ash	G
		The Highway	B	Pickhurst Junior	S	Cudham CE Primary	G
		Wickham Court	B	Poverest Primary	S	Harris Primary Beckenham	G
				St John's CE Primary	S	Hayes Primary	G
				St Joseph's RC Primary	S	St Paul's Cray CE	G
				St Philomena's RC	S	Worsley Bridge Junior	G
				Unicorn Primary	S		

Report No.
CSD19071

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: 8th May 2019

Decision Type: Non-Urgent Non-Executive Non-Key

Title: TO RECEIVE THE SCHEME OF DELEGATION OF EXECUTIVE FUNCTIONS FROM THE LEADER OF THE COUNCIL, AND TO APPROVE THE SCHEME OF DELEGATION OF NON-EXECUTIVE FUNCTIONS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 At the Annual Council meeting each year a Scheme of Delegation to Officers is approved by Council and by the Leader. The Scheme is an appendix to the Council's Constitution. In 2010, the Scheme was amended to meet the requirements of the Local Government and Public Involvement in Health Act 2007, principally by clarifying whether powers are delegated by the Council, by the Leader in the case of executive powers, or both. The Scheme was last updated by Council on 16th May 2018, and only a small number of minor updates are proposed.

2. **RECOMMENDATIONS**

2.1 That the Scheme of Delegation to Officers in respect of non-executive functions be approved.

2.2 That the Scheme of Delegation to Officers in respect of executive functions be received from the Leader of the Council.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: Revenue Budget
-

Personnel

1. Number of staff (current and additional): 8 (6.79fte)
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement: Local Government Act 1972 and subsequent legislation.
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The delegation of powers to Council officers is essential to the efficient operation of Council services.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 The Scheme of Delegation to Officers sets out formal delegation of various powers to the Council's chief officers and their staff, and forms part of the Council's Constitution (Appendix 10). The Scheme is normally updated for approval at the Council's annual meeting each year, although under the Local Government and Public Involvement in Health Act 2007 any executive powers delegated to officers have to be delegated not by the Council, but by the Leader of the Council, and it is open to the Leader to table changes to the executive scheme. The executive or non-executive origin of each delegation in the scheme is reflected in a column which indicates whether each individual delegation derives from the Leader or from Council, or both.
- 3.2 The scheme has been reviewed and a number of minor updates have been made where legislation has changed or where other minor corrections are required. As agreed by Council on 8th April 2019, an additional delegation (28) has been added under Development Control Committee, clarifying that where an application has been called in to a sub-committee by a Member then the delegation to officers ceases. Also in Development Control, delegation (31) dealing with repeat planning applications has been clarified. In Environment and Community Services, the executive delegation to implement waiting and loading restrictions where there are no objections has been increased to £7,000. In Public Protection and Enforcement, delegation (13) has been updated. In the appendices relating to Public Protection delegations, the Tenant Fees Act 2019 and the Client Money Protection Schemes for Property Agents (Requirement to belong to a Scheme etc.) Regulations 2019 have been added.
- 3.3 The amended scheme is attached at [Appendix A](#).

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/Financial/Personnel/legal/Procurement
Background Documents: (Access via Contact Officer)	Scheme of Delegation to Officers – report to Council on 16 th May 2018.

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**LONDON BOROUGH OF BROMLEY
CONSTITUTION – APPENDIX 10**

**SCHEME OF EXECUTIVE AND NON-EXECUTIVE
DELEGATION TO OFFICERS**

* * * *

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* * *

PROPER OFFICERS

The Local Government Act 1972 introduced a requirement that the officer required to perform specified duties should be the 'proper officer' appointed by the Council for that purpose.

(1) Subject to any appointment for a specific purpose, the 'proper officer' for the purpose of the Local Government Act 1972 shall be as set out below:-

<u>Section</u>	<u>Purpose</u>	<u>Proper Officer</u>
39	Registration Officers	}
41(2) & (3)	Returning Officers at Local Government Elections	}
83(1)	Declaration of Acceptance of Office	} Chief Executive
		The Director of Corporate Services shall act as proper officer where the Chief Executive is unable to act
84	Resignation of Members	}
88(2)	Filling of casual vacancies for Chairman	}
89(1)	Notice of casual vacancies	}
212	Local Land Charges	} Executive Director of Environment and Community Services
Schedule 12, Pt. 1	Notice of Meetings – for the issue of	}
4(2)(b) & 4(3)	(i) summonses calling meetings of the Council	} Chief Executive
	(ii) agenda for meetings of Committees, Sub-Committees etc.	}
		} Director of Corporate Services
96(1) & (2)	Notice of pecuniary interest	}
225(1)	Deposit of Documents	}
Schedule 14, Pt. 2	Certification of Resolutions	}
Para. 25(7)		}
229(5)	Photographic copies of documents	}
238	Evidence of Byelaws	}
115(2)	Accountability of Officers	}

<u>Section</u>	<u>Purpose</u>	<u>Proper Officer</u>
146	Transfer of securities on alteration of area	} Director of Finance
151	Financial administration	} Director of Finance
	Notifiable diseases and food poisoning	} Director of Public Health
Schedule 22, Para.17	Authentication of orders and notices, etc under the Housing Act	For such matters as he is authorised to deal with by the Council's Scheme of Delegation to Officers the Executive Director of Education, Care and Health Services, otherwise the Director of Corporate Services
Sections 28 and 29	Regulation of Investigatory Powers Act 2000	Director of Corporate Services
Section 29(b)	- ditto -	Director of Corporate Services to have general oversight of the use made of the source in respect of covert human intelligence sources.
Sections 29 (a), (c), (d) and (e)	- ditto -	Chief Planner, Executive Director of Education, Care and Health Services, Executive Director of Environment and Community Services, Director of Finance and Head of Audit to have day-to-day responsibility for Sources and responsibility for the security and welfare of Sources.

(2) For all other functions the 'proper officer' shall be the Officer authorised in accordance with the Council's Scheme of Delegation to Officers or, where none is specified, the Chief Executive.

(3) Where written evidence of any such appointment as aforesaid is required the Chief Executive is hereby authorised to issue it, save for evidence of the appointment of the Chief Executive which will be issued by the Director of Corporate Services.

PART I

GENERAL CONDITIONS GOVERNING DELEGATION OF FUNCTIONS TO CHIEF OFFICERS

	Responsibility Delegated from
1. These General Conditions and any amendment of or addition to made by the Council, shall apply to the delegation of functions specified in Part II of this document, and to any amendment of or addition to made by the Council or the Leader or the Monitoring Officer under paragraph 12 of this Part.	-
2. Powers delegated shall be exercised in conformity with the Constitution, Standing Orders, Financial Regulations and other directives of the Council in force from time to time, and in accordance with the expressed policies and objectives of the Council, the Executive or Committees relevant to the matter upon which action is to be taken.	-
3. The delegation of authority to deal with any matter shall not derogate from the power of the Council, the Executive, or Committee, Sub-Committee or Panel to call for a report on any decision or action taken, or to require any such matter under consideration to be referred to the Council or to the appropriate Executive body or Committee Sub-Committee or Panel for determination so far as this accords with the law.	Council/Leader
4. A Chief Officer may refer a matter to the Executive, the appropriate Executive Portfolio Holder or to the Chairman of an appropriate Committee and will, in any event, ensure that care is taken to identify any case within his delegated authority where unusual circumstances or other reasons suggest the desirability of Member consideration.	Council/Leader
5. If a matter involves considerations not within the purview of the Chief Officer primarily concerned, he shall consider whether it is necessary to consult any other Chief Officer concerned before authorising action, shall do so if he concludes it is necessary and shall take due account of any views that are expressed.	Council/Leader
6. When the implementation of a decision taken under the delegated authority by a Chief Officer requires the preparation of formal documents, legal proceedings or other legal process or advice, the Chief Officer concerned shall refer the matter to the Director of Corporate Services for appropriate action.	Council

<p>7. Authority to take decisions and other action including but not limited to the signing of documents and the requirement to arrange consultations shall be exercised and undertaken on behalf of the Council in the name of the Chief Officer to whom the authority to act is given, but not necessarily personally by him.¹ Therefore, under this condition each Chief Officer has power to authorise others to exercise any power conferred on him provided that any such authorisation shall be subject to these General Conditions and be commensurate with the nature of the matters to be dealt with. Further, the Chief Executive may authorise any other Chief Officer to exercise any power delegated to him in this scheme which in his judgement is consistent with that other officer's responsibility. Authorisations given by Chief Officers to others to exercise powers delegated under this scheme should be recorded in writing in a list maintained by each Chief Officer. This shall be taken to mean that, provided a Chief Officer has authorised the person making a decision on his behalf to act, that person may sign in his own name or in his Chief Officer's name when he makes that decision.</p>	Council/Leader
<p>8. The Chief Executive may, after consultation with any Chief Officer, refer to the Executive, the appropriate Executive Portfolio Holder, or appropriate Committee for decision any matter which has been brought to his notice and which, in his opinion, because of special difficulty or otherwise, warrants such reference.</p>	Council/Leader
<p>9. For the purposes of these General Conditions and the general and specific authorities to act to which they apply, the expression 'Chief Officer' shall mean:- The Chief Executive, the Executive Director of Education, Care and Health Services, the Executive Director of Environment and Community Services, the Director of Corporate Services, the Director of Human Resources, the Director of Finance, the Director of Commissioning, the Director of Public Health and the Chief Planner.</p>	Council
<p>10. Reference to an enactment in a grant of delegation shall be deemed to extend to and include reference to any subsequent enactment having like or similar effect as though the delegation had been granted under the subsequent enactment.</p>	Council/Leader
<p>11. An officer exercising any power under this scheme of delegation shall ensure that some written or other permanent record is made of his decision and, in cases where a range of alternative decisions presented themselves, shall record why he made the particular decision.</p>	Council/Leader

¹ This shall be taken to mean that, provided a Chief Officer has authorised the person making a decision on his behalf to act, that person may sign in his own name or in his Chief Officer's name when he makes that decision.

² Under the provisions of the Local Government Act 2000 as amended, the Council undertakes executive and non-executive functions. The Leader is responsible for delegated executive functions. The Council delegates non-executive functions. Save where a contrary intention is stated, the Leader and the Council have delegated the necessary general functions as is stated in Part 1 of this scheme above.

<p>12. For the avoidance of doubt, the Council and the Leader hereby declare that any exercise of a power by a Chief Officer, or an officer authorised by him and which, if expressly provided for by this Scheme of Delegation, could have been lawfully exercised by an officer under powers delegated to him by the Council or a Committee, shall be deemed to be authorised by this Scheme notwithstanding such express provision may not have been made in it; PROVIDED THAT, where an officer relies on this paragraph, the Monitoring Officer shall be informed by the officer of this action and the Monitoring Officer shall make a report on the matter to the next ordinary meeting of the Council.</p>	<p>Council/Leader</p>
<p>13. For the avoidance of doubt, the Scheme will be reviewed as quickly as possible to take account of any changes to operational practice, legislative requirements or officer structures, but any responsibilities delegated shall be presumed to remain in place until the Scheme is updated.</p>	<p>Council/Leader</p>

PART II

Subject to the foregoing, and without derogation from the powers or duties now or hereafter conferred or imposed upon officers of the Council, by statute or by any statutory instrument or regulation, authority to act for and on behalf of the Council without reference to the Council or Executive body or any Committee shall be delegated as follows:-

A. GENERAL AUTHORITIES	Responsibility Delegated from
<p>1. To each Chief Officer, authority to:-</p> <p>(i) Take all necessary action for the effective day-to-day management, administration and supervision of their Department and of the services for which they are responsible, and for the efficient discharge of the professional responsibilities of their office.</p> <p>(ii) Within budgetary provision, take all necessary action for the effective day-to-day management, administration and supervision of the land and buildings for which they are responsible, such action to include for each property concerned and as far as practicable</p> <ul style="list-style-type: none"> (a) proper documentation; (b) appropriate occupation; (c) maintenance to retain value; (d) security and satisfactory appearance; (e) an annual review to ensure property is still required; and (f) prompt release if surplus to requirements. <p>(iii) That all powers delegated to Chief Officers include authority to take action in respect of any London Residuary Body matter transferred to Bromley by virtue of the London Residuary Body (Transfer of Property etc) Order 1990 in the same way and to the same extent that they have delegated powers in respect of any equivalent Bromley matters.</p> <p>(iv) Incur expenditure and accept tenders for items provided for in the approved revenue estimates or approved capital programme, in accordance with the Council's Contract Procedure Rules.</p> <p>(v) Select quotations and tenders for works, services and/or goods within approved budgetary provision on all contracts in accordance with the Council's Contract Procedure Rules.</p> <p>(vi) On the best terms obtainable, dispose of stores, plant, vehicles, equipment, furniture or other such items which are obsolete, or are unusable for or surplus to the Council's requirements, subject to the Director of Finance's prior agreement to any consequential writing off of balances of book value.</p> <p>(vii) Make adjustments of stock ledgers and accounts following</p>	<p>Council/Leader</p> <p>Council/Leader</p> <p>Leader</p> <p>Council/Leader</p> <p>Council/Leader</p> <p>Leader</p>

stocktaking, subject to the Director of Finance's prior agreement.	
(viii) Authorise officers under their control to attend conferences, courses and similar events appropriate to their personal, official responsibilities and to the work of the particular Department, in accordance with an approved list or agreed code of practice.	Leader
(ix) Vary annually fees and charges (except car parking) within policy established by an Executive body or Committee.	Council/Leader
(x) Deal with applications for re-grading in accordance with the Council's agreed procedures.	Council/Leader
(xi) Sign authorisation documents, with the exception of the Chief Officer's own personal authorisation, which shall be signed by the Director of Corporate Services.	Council
(xii) Where a complaint has been made through the Council's complaints system, decide whether there is a justifiable case for which the Council should apologise and pay compensation, up to a limit of £5,000 in any one case (or, in the case of the Chief Executive, £10,000).	Council
(xiii) Approve trips to EU countries made on Council business subject; in each case, to a subsequent report to the appropriate Executive body or Committee on the action taken.	Council/Leader
(xiv) Enter into contracts with any voluntary sector organisation (VSO) for the provision of services by way of a service level agreement (SLA) without the necessity of competition, provided that:	Leader
(1) the Chief Officer is satisfied that the VSO is able to provide a satisfactory quality of service and that the sums payable under the SLA represent best value;	
(2) the relevant Portfolio Holder is notified of any new SLAs being entered into;	
(3) any approval, extensions or renewals of such SLAs comply with the provisions of rule 13.1 of the Contract Procedure Rules;	
(xv) Authorise expenditure of money received through Section 106 agreements, subject to any restrictions set out in the Council's Financial Regulations.	Council/Leader
	Council/Leader

<p>2. To the Chief Executive, authority to:-</p> <p>(i) undertake all duties and responsibilities of the Council's Head of Paid Service as defined in the Local Government and Housing Act 1989;</p> <p>(ii) take all action necessary for the efficient management and execution of the Council's policies, services and functions;</p> <p>(iii) determine in conjunction with the Director of Human Resources, starting salaries of staff on Management Grades 1 and 2;</p> <p>(iv) authority to make detailed arrangements, in consultation with the Leader of the Council, for consultation with residents on service priorities and Council Tax implications.</p> <p>In exercising such authority the Chief Executive shall have full regard to the position where:-</p> <p>(a) Chief Officers are exercising responsibilities directly imposed on them by statute; or</p> <p>(b) the professional discretion or judgement of Chief Officers is involved subject to any difference of opinion between the Chief Executive and the Chief Officer being referred to the next available appropriate meeting of the Executive Portfolio Holder, Executive or committee for determination;</p> <p>(v) settle any points requiring interpretation or clarification in the practical application of this code of delegated authorities to Chief Officers.</p> <p>(vi) Parliamentary Matters - Take urgent action to protect the Council's interest (through Members of Parliament and/or by petition or otherwise) in consultation with the Leader of the Council.</p> <p>(vii) Electoral Fees - To approve the annual revision of the scale of fees within the approved estimate provision, payable to canvassers, checkers and coders.</p> <p>(viii) Discharge (insofar as it is necessary) the functions granted to the Executive Director of Education, Care and Health Services.</p>	<p>Council</p> <p>Council/Leader</p> <p>Council</p> <p>Leader</p> <p>Council/Leader</p> <p>Council/Leader</p> <p>Council/Leader</p> <p>Council</p> <p>Leader</p>
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<p>3. To the Director of Corporate Services, authority to:-</p> <p>(i) authorise proceedings before any Court of Summary jurisdiction in respect of any offence for which the Council by virtue of any Act of Parliament; , regulation, order or bye-law, is now or may hereafter be empowered to prosecute or to authorise the institution of such proceedings; except in cases where some other officer is specifically authorised to act;</p> <p>(ii) authorise proceedings for the recovery of debts of all kinds due to the Council (other than rates) and for the recovery of possession of premises;</p> <p>(iii) authorise the institution or defence of proceedings in the Courts to safeguard the Council's interest;</p> <p>(iv) obtain Counsel's Opinion to ensure adequate advice to the Council or Committees;</p> <p>(v) in accordance with instructions given, institute or defend any legal proceedings authorised to be taken or defended on behalf of the Council, or serve notices, including directions under section 77 of the Criminal Justice and Public Order Act 1994;</p> <p>(vi) take any action urgently required to settle legal proceedings during the course of a trial or other hearing;</p> <p>(vii) authorise permanent or temporary members of staff to represent the Council under Section 223 of the Local Government Act 1972 in proceedings before a Magistrates' Court or a Juvenile Court or Family Proceedings Court and under Section 60(2) of the County Courts Act 1984 to represent the Council in the County Court;</p> <p>(viii) issue written authorities to individual officers to act as the Council's authorised officers in the performance of their statutory or other duties (as evidence of their bona fides); provided that any written authority to enter upon land or premises is in pursuance of a statutory power of entry or inspection;</p> <p>(ix) sign and serve on behalf of the Council notices authorised by statute to ascertain ownership and other interest in land;</p> <p>(x) sign and approve service of Notices to Treat in pursuance of confirmed compulsory purchase orders and, where possession is required without waiting for settlement of terms of acquisition, sign and approve the service of Notices of Entry;</p> <p>(xi) approve the assignment of contracts;</p>	<p>Council/Leader</p> <p>Council/Leader</p> <p>Council/Leader</p> <p>Council/Leader</p> <p>Council/Leader</p> <p>Council</p> <p>Council/Leader</p> <p>Council</p> <p>Leader</p> <p>Council/Leader</p>
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<p>(xii) take appropriate action in individual cases to enable him to effect registration as a registered charge of any local land charge arising by virtue of the statutory provisions set out below, or as amended in subsequent legislation:</p> <p>(1) the Housing Act 2004; (2) Public Health Act 1936, Section 291; (3) Building Act 1984, Section 107; (4) Greater London Council (General Powers) Act 1972, Section 19; and (5) Highways Act 1980, Section 212;</p>	Leader
<p>(xiii) deal with applications for the use of the Borough Arms in accordance with arrangements as approved by the Committee;</p>	Council
<p>(xiv) to act as Monitoring Officer;</p>	Council
<p>(xv) to maintain a Register of Members' Interests under Section 81 of the Local Government Act 2000;</p>	Council
<p>(xvi) to sign Chief Officer's authorisation documents;</p>	Council
<p>(xvii) determine, in consultation with the relevant Chief Officer, where a complaint has been made to the Ombudsman whether there is a justifiable case for which the Council should apologise and pay compensation as part of a local settlement – up to a limit of £5,000 in consultation with the Director or £10,000 in consultation with the Director and Chief Executive;</p>	Council
<p>(xviii) take any action urgently required to settle legal proceedings prior to a court hearing or to enter into a Compromise Agreement in potential Employment Tribunal cases where it is considered appropriate so to do;</p>	Council/Leader
<p>(xix) to be the proper officer for, and issue any notice, permission, authorisation or other document under, the Data Protection Act 1998, the Freedom of Information Act 2000 and the Regulation of Investigatory Powers Act 2000;</p>	Leader
<p>(xx) to maintain a list of politically restricted posts under Section 2 of the Local Government & Housing Act 1989 and consider and grant exemptions under Section 3 of the Act;</p>	Council
<p>(xxi) to authorise payments in respect of maladministration under Section 92 of the Local Government Act 2000.</p>	Council/Leader
<p>(xxii) where written applications are received from Members of the Council, to grant dispensations to Members to take part in the business of the Authority if the Member has a disclosable pecuniary interest in that business, subject to consultation with Members of the Urgency Committee.</p>	Council

<p>4. To the Executive Director of Education, Care and Health Services, authority to:-</p> <p>Negotiate schedules of rates and other contractual provisions with registered residential and nursing home providers and/or care service providers to facilitate client choice within community care legislation. Clients should be directed to providers on such Approved Lists although the Director may agree to placement with a non approved provider provided that</p> <p>(i) the clients' choice is appropriate to their needs and</p> <p>(ii) the client meets the relevant eligibility criteria</p> <p>(iii) the costs fall within the rates accepted by the Council for accommodation and/or care for clients with their specific eligibility or a third party has entered into a binding contract with the provider and Council to meet any difference</p> <p>(iv) as far as possible inflationary increases in such rates should be negotiated at the outset.</p>	<p>Leader</p>
<p>5. To the Director of Public Health, authority to:-</p> <p>Undertake functions relating to Public Health, save where these are delegated to any other body or person.</p>	<p>Leader</p>
<p>6. To the Executive Director of Environment and Community Services, authority to:-</p> <p>(i) allocate the use of the Committee Suite subject to new applications for use by outside bodies being decided in consultation with the Leader of the Council.</p> <p>(ii) allocate and re-allocate existing offices, subject to reference to the Leader of the Council or the Committee in cases of significant changes involving transfer of a department or service from one part of the Council to another.</p> <p>(iii) authorise expenditure from the office improvements budget.</p>	<p>Leader</p>

**B. AUTHORITIES RELATED TO THE FUNCTIONS OF INDIVIDUAL
PORTFOLIO HOLDERS AND COMMITTEES**

KEY REFERENCES TO OFFICERS

All	-	Chief Officers
CE	-	Chief Executive
DECH	-	Executive Director of Education, Care and Health Services
DECS	-	Executive Director of Environment and Community Services
DCS	-	Director of Corporate Services
DC	-	Director of Commissioning and Procurement
DHR	-	Director of Human Resources
DF	-	Director of Finance
DPH	-	Director of Public Health
CP	-	Chief Planner

DEVELOPMENT CONTROL COMMITTEE

Officer(s) Authorised		Authority to:	Responsibility Delegated from
Building Regulations			
CP	(1)	Give consents where applications conform with Regulations.	Leader
CP	(2)	Refuse applications which do not conform with Regulations.	Leader
CP	(3)	Decide applications for relaxation where the Council have the power of decision.	Leader
CP	(4)	Decide upon the observations to be made to the appropriate Minister with applications for relaxation of the Regulations.	Leader
DCS/CP	(5)	Authorise and serve notices under Section 36 of the Building Act 1984 and the current Building Regulations.	Leader
DECS	(6)	The Executive Director of Environment and Community Services be authorised to amend the building control fees as required with the aim of ensuring the service is provided on a cost recovery basis in line with the 2010 Building (Local Authority Charges) Regulations and to change staffing levels to reflect changes to activity volume as required.	Leader
CP	(7)	To be designated as "Appointing Officer" under Section 10 (8) of the Party Wall etc Act 1996 and have delegated power to act in that capacity.	Leader
Dangerous Structures			
CP	(8)	Take appropriate action in respect of dangerous structures as set out in sections 60-70, 125, 126, and 142 of the London Building Acts (Amendments) Act 1939 Part VII including the removal of any danger where immediate action is required.	Leader

CP	(9)	To make appropriate charges regulations for dangerous structures as provided for within the relevant sections of the following Acts – London Building Acts (Amendment) Act 1939: Part VII. London County Council (General Powers) Act, 1955: Part II (including section 9 (power of entry with respect to dangerous and neglected structures). London County Council (General Powers) Act, 1958: Part III. London Local Authorities Act 1994.	Leader
CP	(10)	To operate the new scale of fees for dangerous structure activities and to waive the fees in case of extreme hardship.	Leader
CP	(11)	Authorise and serve notices under Section 16 of the Local Government (Miscellaneous Provisions) Act 1976 to obtain particulars of persons interest in land and where there is default in compliance with any such notice refer the matter to the Director of Corporate Services to consider taking legal proceedings.	Council

Operation of Tree Preservation Orders

CP	(12)	Consent with or without conditions, or refuse consent to the pruning, cutting down, topping, lopping or destruction of trees which are the subject of Tree Preservation Orders in accordance with the provisions of such orders.	Council
CP	(13)	Consent with or without conditions to the pruning, cutting down, topping, lopping or destruction of trees within designated Conservation Areas.	Council
CP	(14)	The making of Tree Preservation Orders and provisional TPOs Section 198 and 201 of the Town & Country Planning Act 1990, including the making of TPOs in Conservation Areas.	Council

CP	(15)	Confirm opposed or unopposed TPOs.	Council
CP	(16)	Agree to the revocation of TPOs.	Council
CP	(17)	Issue tree planting notices.	Council
CP	(18)	Enter into management agreements under Section 39 of the Wildlife and Countryside Act 1981.	Council
CP/DECS	(19)	Authorise legal proceedings to be taken in respect of breaches of TPOs and the legislation relating to trees in Conservation Areas, subject to the Director of Corporate Services being satisfied as to the evidence.	Council

Determination

CP (Subject to consultation with DCS)	(20)	Determine applications for certificates of lawfulness of proposed use or development under Section 192 of the Town and Country Planning Act 1990.	Council
CP (Subject to consultation with DCS)	(21)	Determine applications for certificates of lawfulness of existing use or development under Section 191 of the Town and Country Planning Act 1990.	Council
CP	(22)	Determine applications for prior approval under any part of the Town and Country Planning (General Permitted Development) Order 2015 including determination of whether prior approval is required and the granting or refusing of prior approval	Council
CP	(23)	Determine applications for hazardous substances consent.	Council
CP	(24)	The power to grant outline or full planning permission, approve reserved matters, approve details pursuant to or vary conditions, give advertisement and listed building consent, with or without conditions to planning applications or proposals excluding those in the following categories:	Council
	(i)	Applications submitted by or on behalf of the Council or on land substantially owned by the Council where the Council has a financial interest (but	Council

not details pursuant, reserved matters revised plans and proposals to renew deemed permissions).

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| (ii) | Permission to applications involving ten or more purpose-built new dwellings (but not other associated buildings, conversions, extensions and changes of use, reserved matters, details pursuant, revised plans and renewal permission applications. | Council |
| (iii) | Permissions to applications for new commercial development such as industry, offices and shops (but not other associated buildings, conversions, extensions and change of use, reserved matters, details pursuant, revised plans and renewal applications). | Council |
| (iv) | Applications submitted by members of staff in the Planning Division, or other Chief Officers, or submitted by or on behalf of Bromley Councillors or Members of Parliament. | Council |
| (v) | Applications and other matters which one or more Members formally request in writing are put before a Committee or Sub-Committee of Members. | Council |
| (vi) | Permission to applications for development that is subject to a current formal planning enforcement notice of the following types:- enforcement notice, breach of condition notice. | Council |

CP

(25)

The power to:

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| (i) | refuse planning permission; | Council |
| (ii) | refuse express consent for advertisements; | Council |
| (iii) | refuse Listed Building Consent; | Council |
| (iv) | not approve details submitted pursuant to a condition of a | Council |

	permission or consent;	
	(v) refuse revisions and amendments to plans and to specify reasons for so doing whatever representations are received for or against the application;	Council
	(vi) determine whether or not to contest an appeal against non-determination and where relevant provide grounds of appeal and contest all appeals, including all action necessary to prevent or reduce the likelihood of an award of costs against the Council;	Council
	(vii) observations on proposals for development by Government departments or in adjoining authority areas which would otherwise fall within the delegated categories.	Council
CP/DCS (26)	Power to authorise the issue of the following (the signing and actual issue of the notices to be dealt with by the Director of Corporate Services):	
	(i) Enforcement Notices under Section 172 of the Town & Country Planning Act 1990.	Council
	(ii) Stop Notices under Section 183 of the Town & Country Planning Act 1990.	Council
	(iii) Completion Notices under Section 94 of the Town & Country Planning Act 1990.	Council
	(iv) Unopposed revocations under Section 97 of the Town & Country Planning Act 1990 and Section 239 of Planning (Listed Building & Conservation Areas) Act 1990.	Council
(with DECS)	(v) Section 106 Agreements (Town & Country Planning Act 1990) and similar agreements concerning related legislation including modification and discharge.	Council
	(vi) Orders under Section 102 Town &	Council

Country Planning Act 1990 requiring discontinuance of use, or alteration, or removal of buildings and works.

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| (vii) | Unopposed revocations of Listed Buildings Consent under Section 23 of Planning (Listed Building & Conservation Areas) Act 1990. | Council |
| (viii) | Notices under Section 54 and 55 of the Planning (Listed Building & Conservation Areas) Act 1990 concerning urgent works and recovery of expenses. | Council |
| (ix) | Making and recovery of grants under Section 57 and 58 of Planning (Listed Building & Conservation Areas) Act 1990. | Council |
| (x) | Listed Building Enforcement Notices under Section 38 of the Planning (Listed Building & Conservation Areas) Act 1990. | Council |
| (xi) | The enforcement of Advertisement Control. | Council |
| (xii) | The authorisation of Rights of Entry to premises and any land for all the purposes of the Town & Country Planning Act 1990, the Planning (Listed Buildings and Conservation Areas) Act 1990, the Planning (Hazardous Substances) Act 1990 and the Building Act 1984 (all these Acts as amended) and any Orders or Regulations made there under. | Council |
| (xiii) | The power to require information as to interests in land under Section 330 of the Town & Country Planning Act 1990. | Council |

and to give reasons in the Notice or Order for taking such action;

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| (xiv) | Planning Contravention Notices under Section 171C of the Town & Country Planning Act 1990 | Council |
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	(xv)	Breach of Condition Notices under Section 187A of the Town & Country Planning Act 1990	Council
CP	(27)	The power to:	
	(i)	give directions and notifications under Regulation 4 of the Town & Country Planning (Applications) Regulations 1988 and Article 7 of the Town & Country Planning General Development Order 1988 to require applicants to submit further information to enable the Council to deal with an application or to verify any particulars;	Council
	(ii)	make determinations as to whether planning applications are departures from the development plan;	Council
	(iii)	make determinations as to whether development would affect the character or appearance of a conservation area or the setting of a listed building to enable such applications to be advertised;	Council
	(iv)	make determinations under Section 73 of the Planning (Listed Building & Conservation Areas) Act 1990 as to whether a proposal should be advertised as affecting the character or appearance of the Listed Building or Conservation Area;	Council
	(v)	determine applications for non-material amendment to planning permission, minor material amendments to planning permission and extensions to time limits of existing planning permissions.	Council

Notes:

- (i) No decision will normally be issued within 3 weeks of the date of the weekly lists supplied to Members.
- (ii) In relation to paragraph 19(ii) above the definition of “dwelling” includes

bungalows, flats, maisonettes and multi-occupied premises.

- (iii) "Details" as mentioned herein include siting, design, external appearance, materials, car parking, landscaping, site lines, access, levels and drainage.
- (iv) The Chief Planner will continue long established practice to deal administratively with very minor revisions, details, without formal registration, circular consultations or consultations from adjoining boroughs.

CP/DCS	(28)	In relation to all delegated authorities listed under Development Control -	Council
		Delegated authority shall not apply under any circumstances where an application, amendment, alteration, revision or other change (whether major or minor) to a planning application is called in to a Plans Sub-Committee by one or more Councillors.	

Means of Escape in Case of Fire

CP	(29)	Decide what means of escape in the case of fire are necessary at premises to which the Housing Acts 1985 and 2004 and Sections 24 and 71 of the Building Act 1984 apply; and serve a notice under those sections where these means are not provided.	Leader
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Buildings of Special Architectural or Historic Interest

CP	(30)	Approach Historic England to spot list properties on the list of buildings of special architectural interest if they are threatened.	Leader
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Repeat Planning Applications

CP	(31)	Authority to decline to determine repeat, overlapping or retrospective applications in accordance with the provisions of Sections 70A, 70B and 70C of the Town and Country Planning Act 1990.	Council
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Control of Unauthorised Advertisements

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| CP | (32) | Authority to take action under Sections 10-12 of the London Local Authorities Act 1995 relating to the control of unauthorised advertisements. | Council |
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Untidy Site Notices

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| CP | (33) | Authority to issue Untidy Site Notices under Section 215 of the Town & Country Planning Act 1990, with such decisions being reported to the next available meeting of Plans Sub-Committee for information. | Council |
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**CHILDREN, EDUCATION & FAMILIES PORTFOLIO/
RELEVANT REGULATORY COMMITTEE(S)**

Officer(s) Authorised	Authority to:-	Responsibility Delegated from
DECH	(1) Direct the Authority's functions in its capacity as a local education authority, including all education duties as defined in s. 18 (2) of the Children's Act 2004 and all relevant Education Acts and supporting guidance and regulations, as updated from time to time, with specific reference to the School Staffing (England) Regulations 2009, the Academies Act 2010, the Education Act 2002, the Education Act 1996, the Education and Inspections Act 2006 and the Children and Families Act 2014.	Leader
DECH	(2) Interpret conditions of service and all related matters for all teaching staff and non-teaching staff in schools in consultation with the Director of Human Resources where these concern matters which remain to be set by the LEA.	Council
DECH	(3) Implement payment of teachers' pay awards and secure the LEA's responsibilities as the Relevant Body under the School Teachers' Pay and Conditions.	Council
DECH	(4) Subject to any existing right of appeal to an Appeals Panel, to suspend, relegate or dismiss school based employees on all grades under the Education Act 2002 and any Regulations made there under.	Council
DECH	(5) Review and fix, subject to provision of the approved estimates, the establishment of employees at all maintained educational services not covered by a scheme of local management.	Council
DECH	(6) Exercise all of the statutory functions of the LEA as regards staffing matters in LEA maintained schools as provided for under the Education Act 2002 and any Regulations made there under with the exception of any exercise of discretion concerning the funding of discretionary	Council

early retirement with added years or redundancy costs which fall to be determined by the Executive Portfolio Holder.

DECH	(7)	Manage the provision of training and support to the Education Service. (The element of training relating to an individual's terms and conditions is a non-executive matter. However, the Executive may recommend appropriate training within this framework.)	Council/Leader
DECH	(8)	Approve requests from employees in all maintained educational institutions for special leave in accordance with the Council's policy.	Council
DECH	(9)	Approve the payment of relocation and removal expenses to employees in all maintained educational institutions in accordance with the scheme agreed by the Executive Portfolio Holder.	Council
DECH	(10)	Approve payment of grants to individuals and organisations in accordance with the Executive's policy.	Leader
DECH	(11)	Agree annually increases in charges for service within the remit of the Executive Portfolio Holder.	Leader
DECH	(12)	Manage the admissions procedure in accordance with the Executive's policy.	Leader
DECH	(13)	Approve the placing of children with special educational needs in suitable schools as specified in a statement and including day, residential, independent and non-maintained special schools and special schools maintained by other authorities.	Leader
DECH	(14)	Arrange for home or hospital tuition in appropriate cases.	Leader
DECH	(15)	Fix school terms and holiday dates in consultation with teachers' organisations.	Leader
DECH	(16)	Make arrangements for transport of pupils.	Leader

DECH	(17)	Provide support services as requested by establishments.	Leader
DECH	(18)	Approve the provision of free meals, essential clothing and school uniform in accordance with approved scales.	Leader
DECH	(19)	Approve applications for children to be employed in work or in entertainment, in conformity with relevant bye-laws and statutory obligations.	Leader
DECH	(20)	Take all action including services of notices, consultation, making and service of school attendance orders and to authorised institute and conduct legal proceedings under Sections 437, 438, 439, 440, 441, 443 and 444 of the Education Act 1996 and to make decisions relating to applications for Education Supervision Orders under Section 447 of the Education Act 1996	Leader
DECH	(21)	Approve the making of parenting contracts, parenting orders and the issue of penalty notices under Sections 18 and 23 of the Anti-Social Behaviour Act 2003.	Leader
DECH	(22)	Approve the issue of mini bus passes under Section 19 of the Transport Act 1985.	Leader
DECH	(23)	Undertake the duty of the local education authority with regard to exclusions as specified by Section 51A of the Education Act 2002.	Leader
DECH	(24)	Initiate renewals of temporary planning permissions.	Leader
DECH	(25)	Authorise a fee remission policy for instrumental music tuition provided by Bromley Youth Music Trust in consultation with the Trustees.	Leader
DECH	(26)	Authorise work by the Standards and Effectiveness Services on behalf of other Local Authorities, foundation schools (both within and outside the Borough), academies and independent schools in	Leader

accordance with the principles and procedures set out by the Council.

DECH	(27)	In cases of urgency seek planning permission for mobile accommodation at primary and secondary schools in accordance with Regulation 3 of the Town & Country Planning General Regulations Act 1992 on the understanding that a full explanation for the need will accompany each application.	Leader
DECH	(28)	To act in support of the Borough's Major Incident Controller in respect of emergency accommodation, provisions and staffing.	Leader
DECH	(29)	Approve, after consultation with the Director of Corporate Services and the Head of Strategic Property, leasing arrangements in respect of educational premises where the terms of the lease or agreement do not exceed five years without a break clause.	Leader
DECH	(30)	In consultation with the Director of Corporate Services and Director of Human Resources, interpret and apply the provisions of the Teachers' Pension Scheme Regulation in respect of current and ex employees where the LEA is deemed to be the employer for pension purposes.	Council
DECH	(31)	Agree teachers' applications for early retirement without enhancement by way of added years.	Council
DECH	(32)	Approve the appropriate use of the Priority Schools Budget, Schools Budget Central Contingency as approved by the School's Forum subject to their use being monitored by the budget review process and the relevant consultation with the School's Forum.	Leader
DECH	(33)	Approve the arrangements for teachers who are to be awarded qualified teacher status after 7 th May 1999 to undertake an induction period in accordance with the	Council

provision of any regulations laid down by the Secretary of State and subsequent amendments; to grant extensions of the induction period as specified in the regulations and determine whether or not an induction period has been completed satisfactorily.

DECH	(34)	Decide on action in response to individual OFSTED reports and, when the circumstances of the report are exceptional, submit the report to the Portfolio Holder for detailed consideration.	Leader
DECH	(35)	To ensure the provision of Adult Education Services under Section 85 of the Further and Higher Education Act 1992 in accordance with Committee policy.	Leader
DECH	(36)	Authority to approve AMHP warrants.	Leader
DECH	(37)	Ensure that the powers and duties to provide for the welfare and protection of children and young people are carried out in accordance with statutory requirements and Council policy.	Leader
DECH	(38)	Provide preventative services and support for the care of mothers and young children.	Leader
DECH	(39)	As Head of the Adoption Agency set up by the Local authority, ensure that the agency and the Adoption Panel functions in accordance with statutory requirements, save that this does not include a power to increase fostering allowances which exceed inflation.	Leader
DECH	(40)	Direct the Authority's social services functions within the meaning of the Local Authorities Social Services Act 1970, insofar as they relate to children and the Local Authority's functions for children and young people leaving care.	Leader
DECH	(41)	Direct any health-related functions exercised on behalf of an NHS body under Section 31 of the Health Act 1999, insofar as they relate to children.	Leader

DECH	(42)	Direct the new functions of the Children's Services Authority set out in the Children Act 2004, in particular building and leading the arrangements for inter-agency co-operation.	Council/Leader
DECH	(43)	Make and sustain arrangements to promote co-operation between the Authority and its partner organisations to improve the well-being of children in the Authority's area.	Leader
DECH	(44)	Maintain the database of basic information on all children in the Authority	Leader
DECH	(45)	Maintain the Local Safeguarding Children Board (LSCB) to co-ordinate and ensure the effectiveness of board members' activities for the purpose of safeguarding and promoting the welfare of children in the Authority's area.	Leader
DECH	(46)	Prepare and publish a Children and Young People's Plan (CYPP) to set out the Authority's strategy for discharging their functions in relation to children and young people,	Leader
DECH	(47)	Second at least one children's social worker and at least one education professional to the Youth Offending Team.	Leader
DECH	(48)	Promote the educational achievement of looked after children.	Leader
DECH	(49)	Provide the Secretary of State, if he so directs the authority, with information on individual children.	Leader

**PUBLIC PROTECTION & ENFORCEMENT PORTFOLIO/
RELEVANT REGULATORY COMMITTEE(S)**

Officer(s) Authorised	Authority to:	Responsibility delegated from
DCS	(1) In consultation with the Executive Director of Environment and Community Services, prosecution of offences for the selling of spray paint and graffiti implements to children under 16 under the Anti-Social Behaviour Act 2003 Section 54 and Environmental Protection Act 1990 Section 59.	Leader
DECS	(2) The issue of fixed penalty notices to abate noise under the London Local Authorities' Act 2004 Sections 15-17 and Schedule 2.	Council
DECS	(3) Enforcement of by-law breaches under the London Local Authorities' Act 2004.	Council
DCS	(4) In consultation with the Executive Director of Environment and Community Services, make parenting contracts and parenting orders in respect of criminal conduct and anti-social behaviour under sections 25 and 26 of the Anti-Social Behaviour Act 2003 (as amended).	Leader
Fireworks		
DECS	(5) The grant of new applications and the renewal of a licence to retail fireworks outside prescribed periods in cases where (in the latter case) the applicant has not committed any offence prescribed in the Fireworks Regulations 2004 during the licence period.	Leader
Environmental Health/Weights and Measures/Consumer Protection		
DECS	(6) Carry out the Council's functions with regard to weights and measures and other relevant trading standards and consumer protection legislation.	Leader
DECS	(7) Administer the legislation listed in Part I of Appendix C of the report of the Director of Environmental Services to Environmental Services Committee on 7 th June 2000, (<i>as updated at appendix A to this scheme</i>) with the exception of any provision delegated exclusively by statute to another person or body, or any provisions the administration of which have already been delegated within this	Council/Leader

Authority.

DECS	(8)	Carry out the Council's functions with regard to public health, environmental protection control of pollution, food safety and quality, health and safety at work, pest control, communicable disease control, animal welfare, water supply and water quality, young persons and tobacco and other relevant environmental health legislation.	Council/Leader
DECS	(9)	Institute enforcement action and, subject to the Director of Corporate Services being satisfied with the evidence in each case, legal proceedings, in respect of (6), (7) and (8) above.	Council/Leader
DECS	(10)	Authorise employees and, where appropriate, inspectors to carry out functions in relation to (6), (7) and (8) above.	Council/Leader
DECS	(11)	Authorise employees to sign statutory notices in respect of functions relating to (6), (7) and (8) above.	
DECS	(12)	Authorise persons other than employees of the Council for the purposes of providing specialist advice and support in relation to (6), (7) and (8) above.	Council/Leader
DECS	(13)	Grant, renew, transfer, vary, suspend, withdraw, or revoke licenses, registrations, permits, authorisations and approvals relating to food safety, animal welfare, special treatments, supply and retail of alcohol, public entertainment, late night refreshment, gaming, and gambling, sports grounds, sex establishments, caravan sites, hypnotism, environmental protection and houses in multiple occupation except where such powers and duties are governed by more specific schemes of delegation laid down in Council policies (e.g. the Council's statement on licensing policy) in which case the more specific schemes of delegation shall apply.	Council
DECS	(14)	Manage caravan sites owned by the Council.	Leader
DECS	(15)	Carry out the Council's functions under S.16 of the Local Government (Miscellaneous Provisions) Act 1976 and authorise officers to serve notices under S.16 of the Act.	Council
DECS	(16)	Discharge functions relating to the detainment,	Council/Leader

examination and seizure of food under the Food Safety Act 1990 and regulations made under the European Communities Act 1972 both within the Borough and in all local authorities in England and Wales where reciprocal arrangements exist. (In addition all local authorities in England and Wales are authorised to discharge the above functions within Bromley Borough.)

DECS	(17)	Take action under the Fire Safety and Safety at Places of Sport Act 1987 to approve but not refuse applications for certificates or licences under the Act.	Council
DECS	(18)	Employ veterinary surgeons in conjunction with the Council's functions under diseases of animals, animal welfare and other related legislation.	Leader
DECS	(19)	Authorise persons as competent engineers under Section 31 of the GLC (General Powers) Act 1973.	Council
DECS	(20)	Carry out the Council's functions under Sections 27 and 29 to 32 of the Local Government (Miscellaneous Provisions) Act 1982 in respect of blocked and defective drains and securing of buildings.	Leader
DECS	(21)	Approve payment of compensation under the Public Health (Control of Diseases) Act 1984 as amended by the Health and Social Care Act 2008.	
DECS	(22)	Authorise competent Council officers to act under the provisions of the Health Act 2006, Schedule 2 (powers of entry) and Section 9 (fixed penalty notices).	Leader
DECS	(23)	Act as the "Proper Officer" under the Public Health (Control of Disease) Act 1984 as amended by the Health and Social Care Act 2008 and appoint officers from the Council, public Health England (formerly the Health Protection Agency) or other organisations as necessary to exercise specific functions and powers as given to them (as set out in Appendix B to this scheme.)	Leader
Regulation of Investigatory Powers			
DECS	(24)	Authorise action under Sections 28 and 29 of the Regulation of Investigatory Powers Act 2000.	Leader

DECS	(25)	Exercise functions and powers under the Scrap Metal Dealers Act 2013 including – (i) determining applications where refusal is being considered; 2. granting licences where there is no prospect of refusal; 3. imposing conditions as set out in section 4(5) where the site manager has relevant convictions; 4. revoking licences under specific conditions; 5. exercising the rights of entry and inspection; 6. applying to a Magistrates Court for warrants of entry; and 7. closing unlicensed sites.	Leader
CEX, DECS and DCS	(26)	Exercise functions related to the Anti-social Behaviour, Crime and Policing Act 2014 as set out in appendix 2 to the report of the Executive Director of Environment and Community Services to the Executive on 26 th November 2014.	Leader

**ENVIRONMENT & COMMUNITY SERVICES PORTFOLIO/
RELEVANT REGULATORY COMMITTEE(S)**

Officer(s) authorised	Authority to:	Responsibility delegated from
New Streets		
DECS	(1) Decide the question of liability or exemption under the Advance Payments Code, including decision on the amount of the payment to be made other than determinations under Section 219(4)(h) of the Highways Act 1980.	Leader
DECS	(2) Agree requirements in relation to new street construction in planning applications.	Leader
DCS	(3) On recommendation of the Executive Director of Environment and Community Services negotiate and complete agreements under Section 38 of the Highways Act 1980 for the construction of new streets.	Leader
Private Street Works		
DECS	(4) Provide street trees where appropriate under Section 2 of the Local Government Act 2000.	Council/Leader
DF	(5) Sign and serve demands for payment under Sections 204-206 of the Highways Act 1980.	Leader
DCS	(6) Enter into agreements permitting frontagers to pay by instalments.	Leader
DCS	(7) Refer objections to Magistrates Court for determination.	Leader
DCS	(8) Arrange for the implementation of ministerial decisions on appeals by frontagers.	Leader
DECS	(9) Designate the “proper officer” for the purposes of Sections 205, 210 and 211 of the Highways Act 1980.	Leader
Private Streets		
DECS	(10) Within the limits of approved estimates determine priority and execute urgent repairs under Section 230 of the Highways Act 1980.	Leader

Street Naming and Numbering

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| CP | (11) | Decide action on applications for approval of intended names of streets. | Leader |
| CP | (12) | Make and sign orders under the London Buildings Acts to give effect to decisions on naming and numbering, including renaming and renumbering. | Council |

Private Direction Signs

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| DECS | (13) | In appropriate circumstances, approve applications, subject to suitable indemnity and on condition that signs are fixed by the Environment and Community Services Department at the applicant's expense. | Council/leader |
| DECS | (14) | In appropriate circumstances, approve applications received from the Automobile Association or the Royal Automobile Club for the erection of temporary signs. | Council/Leader |

Erection of hoardings and scaffolding during building operations and the temporary deposit of materials and excavation

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| DECS | (15) | Operate the provision of Sections 169, 171 and 172 of the Highways Act 1980. | Council |
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Grass Verges

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| DECS | (16) | Authorise and erect notices against parking of vehicles. | Leader |
| DECS | (17) | Construct pedestrian access over. | Leader |

Overhanging Trees and Hedges

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| DECS
(18) | | Authorise and serve notices and take action under the Highways Act 1980, Section 154. | Leader |
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Dangerous Trees

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| DECS | (19) | Authorise and serve notices under Section 154 of the Highways Act 1980 requiring owners or occupiers to cut or fell trees that are dead, diseased or insecure and are likely to cause damage by falling on a highway or footpath. On default to carry out the work and recover the cost from the owner or occupier. | Leader |
|------|------|---|--------|

DECS	(20)	Take appropriate action in respect of dangerous trees under section 23 and section 24 of the Local Government (Miscellaneous Provisions) Act 1976, including such steps as necessary to recover the costs incurred from the occupier.	Leader
Refuse Disposal (Amenity) Act 1978 (Removal of abandoned motor cars and removal and disposal of other refuse abandoned in open air or on land forming part of highway)			
DECS	(21)	Authorise and serve notices, and take action under Sections 3 and 6 of the Refuse Disposal (Amenity) Act 1978.	Leader
DECS	(22)	Remove forthwith from the highway and dispose of any vehicle obviously abandoned and ownership unidentifiable.	Leader
Car Parks			
DECS	(23)	Allow refunds on car park season tickets.	Leader
DCS	(24)	Make supplementary orders to apply the Off-Street Parking Places Order to further parking places provided by the Council.	Leader
DECS	(25)	Accept commuted payments in lieu of car parking within a scheme approved by the Council.	Leader
DECS	(26)	Approve and provide means of access to any premises under Section 340, Highways Act 1980.	Leader
DCS	(27)	On the recommendation of the Executive Director of Environment and Community Services and on terms negotiated, complete agreements with owners and occupiers concerned.	Leader
Off-Street Car Parking			
DECS	(28)	Authority to institute proceedings for contraventions of parking orders relating to the use of off-street car parks.	Leader
Parking Enforcement			
DECS	(29)	Sign, on behalf of the Council, requests for information as to the identity of the driver of a vehicle alleged to be guilty of	Leader

an offence to which Section 85 of the Road Traffic Regulations Act 1967 applies, and sign notices under Sections 2 and 3 of the Road Traffic Act 1974 relating to excess parking charges.

DECS	(30)	Authority to determine applications for exemption from the footway parking ban.	Leader
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Special Parking Areas

DECS	(31)	Authority to institute or contest any action or administrative proceedings arising out of contraventions of traffic management orders relating to the Special Parking Area designated pursuant of the Road Traffic Act 1991.	Leader
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Private Sewers and Drains – Overflow Prevention

DECS	(32)	Install and maintain anti-flood ball valves.	Leader
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Temporary Direction Signs, Street Banners etc

DECS	(33)	Deal with all applications for temporary direction signs, street banners, etc, including seasonal and occasional decorations.	Council/leader
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Sight-Lines

DCS	(34)	Authorise and serve notices and act under Highways Act 1980, Section 79, to secure sight-lines recommended by the Director of Environment and Community Services.	Leader
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Temporary Closure of Highways

DCS	(35)	Make orders for temporary closures recommended by the Executive Director of Environment and Community Services	Leader
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Minor Improvements of Highways and Sewers

DECS	(36)	Approve and execute minor schemes of improvement of all categories of highways and sewers maintainable at public expense, subject to all necessary consents, etc, being obtained and statutory action taken.	Leader
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Prescription of Building Lines

DCS	(37)	Prescribe building lines under Highways Act 1980, Section 74 recommended by the Executive Director of Environment and Community Services.	Leader
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Highway Adoptions

DECS	(38)	After construction to his satisfaction declare streets to be highways maintainable at the public expense, and declare the associated drainage to be vested in the Council.	Leader
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Public Footpaths

DECS	(39)	Approve the making of orders for the diversion of public footpaths where no objections are made following prior consultations with relevant owners and occupiers of land and with local and other interested organisations or statutory undertakers.	Council
DCS	(40)	Make orders for diversion of public footpaths approved by the Executive Director of Environment and Community Services and confirm such orders where no statutory objections are made.	Council
DCS	(41)	The Director of Corporate Services, in consultation with the Executive Director of Environment and Community Services, to confirm:	Council
	(a)	all unopposed Orders for the creation, extinguishment, stopping-up or diversion of any footpaths, bridleways and byways; and	Council
	(b)	all unopposed modification Orders made under the Wildlife and Countryside Act 1981 relating to footpaths, bridleways and byways.	Council
DECS	(42)	Make comments, on behalf of the Highway Authority, on the diversion of footpaths or bridleways necessitated to enable development for which planning consent has been given, to take place	Leader
DECS/DCS	(43)	Make Definitive Map Modification Orders and amendments to the Definitive Map and	Council

Statement of Public Rights of Way

Markets

DECS	(43)	Deal with the day-to-day supervision and management of markets.	Council
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Walkways in Buildings

DCS	(44)	On terms recommended by the Executive Director of Environment and Community Services complete agreements for the provision of dedication of footways or walkways under the provisions of Section 35, Highways Act 1980.	Leader
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Drainage of Highways

DECS	(45)	Take all action necessary for the drainage or prevention of flooding of highways under the provisions of Sections 100, 299 and 339 of the Highways Act 1980.	Leader
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Control of Builders' Skips

DECS	(46)	Operate the provisions of Section 139 and 140, Highways Act 1980 in respect of skips deposited on highways.	Council
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Retaining Walls near Streets

DECS	(47)	Operate the provisions of Section 167 of the Highways Act 1980 in respect of the erection and condition of retaining walls.	Leader
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Construction of Buildings over Highways

DECS	(48)	Issue licences for construction of buildings over any part of a publicly maintained highways under the provisions of Section 177 of the Highways Act 1980.	Leader
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Vehicle Crossings over Footways

DECS	(49)	Operate the provisions of Section 184 of the Highways Act 1980 relating to the construction of vehicle crossings over footways and verges.	Leader
DECS	(50)	Authorise, the waiver of charges in respect of the provision of crossovers in association with other adaptations to disabled persons' properties, and in accordance with the recommendations of the	Leader

Executive Director of Education, Care and Health
Services (Occupational Therapy Service).

Trees and Shrubs in a Highway

DECS	(51)	Grant licences for the planting and maintenance of trees and shrubs under the provisions of Section 142 Highways Act 1980.	Council
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Powers of entry for Survey

DECS	(52)	Authorise entry on to land for surveys in connection with highway functions under the provisions of Sections 289 and 290, Highways Act 1980.	Council
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Powers of Entry to Maintain Structures and Works

DECS	(53)	Authorise entry on to land for the purpose of maintaining, altering etc, works or structures owned by the Highway Authority under the provisions of Section 291 of the Highways Act 1980.	Leader
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Provision of Dustbins

DECS	(54)	Authorise and serve notices under Section 46 of the Environmental Protection Act 1990, as amended, requiring owners or occupiers of premises to provide the required number and type of covered dustbins for household refuse.	Leader
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Trade Refuse Disposal Facilities

DECS	(55)	Authorise and serve notices on the owner or occupier of a building under Section 11 of the London County Council (General Powers) Act 1963 as amended requiring the carrying out of works or taking action to secure that the building is provided with trade refuse disposal facilities approved by the Executive Director of Environment and Community Services.	Council
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Offences involving the use of a vehicle

DECS	(56)	Authorise and serve notices under Section 17 of the Greater London Council (General Powers) Act 1972 relating to an offence involving the use of a vehicle on a highway or parking area requiring information as to the identity to the driver or person in charge.	Council
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Dangerous Land Adjoining Streets

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| DECS | (57) | Authorise and serve notices and take action under Section 165, Highways Act 1980 in respect of dangerous land adjoining streets. | Leader |
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Footbridges over Highways

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| DECS | (58) | Grant licences for the construction of footbridges over highways under provisions of Section 176 of the Highways Act 1980. | Leader |
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Restriction on placing rails, beams, etc over highways

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| DECS | (59) | Determine applications and grant consents under Section 178, Highways Act 1980, to place rails, beams, pipes, cables, wires, or other similar apparatus over, along or across highways. | Council |
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Cellars under Streets

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| DECS | (60) | Determine applications and grant consents under Section 179, Highways Act 1980 for the construction of cellars, etc under the carriageway of a street and authorise and serve notices for removal, or alteration, of any cellar, etc, constructed in contravention of that section. | Council |
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Openings in footways into cellars and pavement lights and ventilation

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| DECS | (61) | Determine applications and grant consents under Section 180, Highways Act 1980, to make an opening in the footway of a street to a cellar, or vaults; or to carry out works in a street to provide means for the admission of air or light to premises situated under or abutting onto the street and authorise and serve notices where default arises in complying with statutory requirements as to repairs. | Council |
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Minor Improvement Budget Schemes

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| DECS | (62) | Approve expenditure on schemes from within the minor improvement budget. | Leader |
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Traffic Management Schemes – Civil Engineering Costs

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| DECS | (63) | Following agreement in principle to traffic management schemes by the Council, approve the detailed civil engineering element costs. | Leader |
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Land Drainage and Watercourses

DECS	(64)	(i)	Issue approvals under Section 11 (Restrictions as to buildings etc, in or over streams) and Section 13 (Restrictions on new connections with streams) of the River Ravensbourne etc (Improvements and Flood Prevention Act 1961.	Council
		(ii)	In accordance with the Land Drainage Acts 1991 and 1992 implement the Council's National Rivers Authority policies on:	Leader
		(a)	building over, adjacent to or in the flood plain of any watercourse;	Leader
		(b)	the use and maintenance of any watercourse;	
		(c)	the prevention of pollution to, and protection of the water environment;	
		(d)	in accordance with the Land Drainage Act 1991 Section 25, to serve notices on riparian owners for maintenance of watercourses and, if in default, carry out works and recharge the owner all reasonable costs.	

Bromley Town Centre – Closure of White Hart Slip

DECS	(65)	Approve the issue of permits and determine any conditions that should be imposed thereon in respect of vehicles carrying out infrequent specialised maintenance or building activities and for infrequent delivery or collection of exceptional loads needing to gain access to White Hart Slip.	Leader
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Bromley Town Centre – Parades etc in High Street

DECS	(66)	Determine applications for exemptions for parades and other similar events in the pedestrianised area of the High Street.	Council
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Disposal of small surplus highway sites

DECS	(67)	Authority to declare as surplus to the requirements land held for highways purposes, being small areas of highway land not exceeding 500 square metres and to take such action as is necessary to extinguish highway rights associated with the land, subject to the receipt of planning consent for the change of use and the views of the local Ward Councillors being sought before any application is determined.	Leader
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Licences – use of highway land

DCS	(68)	On the recommendation of the Executive Director of Environment and Community Services prepare licences under the provisions of the Highways Act 1980 to enable the owners of properties fronting public highways to use adjoining highway land as part of their gardens.	Leader
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Neighbourhood Watch Signs

DECS	(69)	Authorise and/or refuse consent for the erection of Neighbourhood Watch signs on Council street furniture.	Council/Leader
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Street Trading

DECS	(70)	To recommend legal proceedings subject to the Director of Corporate Services being satisfied as to the sufficiency of evidence.	Council
DECS	(71)	To grant unopposed applications for full and temporary licences and applications for renewals of such licences where the terms and conditions are unchanged.	Council
DECS	(72)	To refuse applications for street trading licences in circumstances where Section 25(4)(a) and (b) apply.	Council
DECS	(73)	To grant unopposed applications by licence holders for variation of conditions attached to their licence.	Council
DECS	(74)	To waive fees for temporary licences in	Council

respect of national charity events.

DECS	(75)	To remit or refund fees or charges associated with street trading licences on production of a medical certificate or where because of road works etc a trader is unable to trade or for any other approved reason.	Council
DECS	(76)	To accept applications for renewal of licences later than two months before expiry date (submitted before the expiry date).	Council
DECS	(77)	To accept the surrender of a street trading licence.	Council
DECS	(78)	To refuse the granting of a temporary licence for a street trader.	Council
DECS	(79)	Confirm all experimental traffic regulation orders after an operational period of 12 months subject to: <ul style="list-style-type: none"> (i) the Ward Members concerned, the police and the public where appropriate being consulted; (ii) no objections being forthcoming; (iii) a report being made to the Executive Portfolio Holder in respect of those locations where objections have been received. 	Leader
DECS	(80)	Powers to control unlicensed street trading under the London Local Authorities' Act 2004 Section 20 and Schedule 4.	Council

School Keep Clear Markings

DECS	(81)	Introduce mandatory school Keep Clear markings when the need is apparent and, the cost of each Traffic Order be funded from the block revenue provision for minor traffic management schemes.	Leader
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Central Islands/Refuges

DECS	(82)	Approve the installation and removal of central islands/refuges subject to consultation with ward members.	Leader
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Environment Bromley – Grant

DECS	(83)	Approve annual requests from Environment Bromley for grant funding.	Leader
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Graffiti Removal

DECS	(84)	The Power to require the removal of graffiti from shops, commercial properties, apparatus and plant under the London Local Authorities' Act 2004.	Council
DECS	(85)	Approve action to secure the removal of graffiti in consultation with the Director of Corporate Services.	Council/Leader

Waiting and Loading Restrictions

DECS	(86)	Authority to:	
	(i)	suggest the sites for the introduction or amendment of waiting and loading restrictions.	Leader
	(ii)	consult the Executive Portfolio Holder, Ward Members concerned, the Police and the public on the proposals.	Leader
	(iii)	subject to no objections being forthcoming, or where the scheme is less than £7,000 to introduce the restrictions; and	Leader
	(iv)	report to the Executive Portfolio Holder in respect of schemes costing over £7,000 where objections have been received but it is still considered that the restrictions should be implemented.	Leader

Disabled Persons Parking Bays

DECS	(87)	Approve applications which meet all the following criteria and where no objections are received during consultation with the Ward Members, Police and local residents.	Leader
	(i)	only disabled drivers will be considered, except in exceptional circumstances;	Leader

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| (ii) | only applicants with no suitable off-street parking available to them will be considered; | Leader |
| (iii) | serious and frequent problems must be experienced in parking near the applicant's residence; | Leader |
| (iv) | applicants must undergo a medical assessment by the Council-appointed medical assessor; | Leader |
| (v) | applicants under 65 years of age should be receiving the higher mobility component of disability living allowance whilst applicants over 65 years of age would be assessed by the Council-appointed medical assessor only as in (iv) above. | Leader |
| (vi) | the exceptional circumstances referred to in (i) above be: | Leader |
| | (a) the application is on behalf of a minor; and | |
| | (b) the refusal of the application would cause hardship to the carers or the disabled person. | |

Street Works etc

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| DECS | (88) | Operate the provisions of Section 50 of the New Roads and Street Works Act 1991, for the granting of street works licences. | Council |
| DECS | (89) | Operate the provisions of Section 56 of the New Roads and Street works Act 1991, for giving the undertaker such directions as to the times when works may or may not be carried out. | Leader |

Unauthorised Signs on the Highways

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| DECS | (90) | Operate the provisions of Section 132 of the Highways Act 1980 to remove unauthorised signs placed on the highway in roads which are on the Council's statutory list of maintained highways and rights of way in the Definitive Map. | Leader |
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Wilful Obstruction of the Highway

DECS	(91)	Operate the provisions of Section 148 of the Highways Act 1980 for the removal of unauthorised things on the highway which are on the Council's statutory list of highways and rights of way in the Definitive Map.	Leader
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Removal of Projections from Buildings

DECS	(92)	Serve notice under Section 152 of the Highways Act 1980 in respect of any projection from a building which may endanger the public.	Leader
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White Bar Carriageway Markings

DECS	(93)	Decide whether white bar markings should be laid to reduce the incidence of car parking obstruction in the following cases: (a) access to public places such as churches, halls and libraries; (b) accesses to groups of garages or similar situations where obstruction causes for delivery or loading including refuse collection; (c) access for individual disabled drivers who park off-street; (d) access to private driveways suffering from regular obstructive parking; and (e) to assist pedestrian access where vehicle parking obstruction takes place at crossing sites, excluding formal pedestrian crossings.	Leader
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Consultation Documents

DECS	(94)	Consider and submit comments in respect of consultation documents received seeking the Council's views on all matters within the portfolio's purview subject to there being no	Leader
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policy issues or substantial expenditure, involved. In those instances, where the Executive Director of Environment and Community Services considers it appropriate prior consultation should be undertaken with the Executive Portfolio Holder before observations are submitted.

Signing to Places of Worship

DECS	(95)	Approve or refuse application for signing to places of worship, based on the criteria approved by the Executive Portfolio Holder – any complex or sensitive issues to be referred to the Executive Portfolio Holder for determination.	Leader
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Environmental Improvements

CP	(96)	Select environmental improvement schemes for implementation, following consultation with the Ward Members concerned (the CP also to report annually on the Committee on the action taken).	Leader
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Blue Badge Scheme

DECS	(97)	The issue and administration of the Blue Badge Scheme as provided for under the Chronically Sick and Disabled Persons Act 1970.	Leader
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Lease of Council Facility

DECS	(98)	Let or lease a Council facility or part to a Council contractor to assist with the performance of their contract with the Council.	Leader
DECS	(99)	Authority to approve highways and transport planning schemes for signs and disabled parking bays, including consultation and implementation stages, provided costs are within current budgets.	Council/Leader
DECS	(100)	Authority, in consultation with the Director of Corporate Services, to make Orders in respect of waiting restrictions and loading bays.	Leader
DECS	(101)	Decide on action in response to petitions related to environmental operational matters.	Council/Leader

Allotments

DECS	(102)	Manage and let allotment plots (in conjunction with allotment society or association where management agreement exists between Council and the society or association).	Leader
DECS	(103)	Waive all or part of the rent due in the initial year of a tenancy where in his opinion a plot requires additional work to put it into a satisfactory state for cultivation.	Leader
DECS	(104)	Deal with applications for permission to erect buildings and structures, subject to consultation with local allotment society or association in the case of those exceeding two feet in height and not being the replacement of an existing building or structure.	Leader
DECS	(105)	Authorise the signature of tenancy agreements on behalf of the Council.	Leader
DECS	(106)	Authorise and service notices to quit or notices or re-entry on allotment tenants:- (a) where the Council determine alternative use of the land, and (b) for arrears of rent or other breach of tenancy agreement.	Leader
DECS	(107)	In consultation with the Director of Corporate Services, approve changes of trustees appointed for the purposes of a management agreement between the Council and an allotment society or association.	Leader

Parks, recreation grounds, open spaces

DECS	(108)	Approve occasional, general or individual variations of dates and opening hours.	Leader
DECS	(109)	Allocate seasonal reservations in accordance with priorities approved.	Leader
DECS	(110)	Restrict public use to accommodate lettings, reservations and other special occasions.	Leader
DECS	(111)	Let all premises in accordance with policy and permitted uses approved by the Executive or Executive Portfolio Holder.	Leader

DECS	(112)	Let catering rights in all premises, on the best available terms, in respect of arrangements of up to one year's duration only and where arrangements for a longer period have not previously been made, subject to consultation where necessary with the Director of Corporate Services and the signing by the Chief Executive of any consequent licence.	Leader
DECS	(113)	Deal with applications for commercial purposes at a charge to be negotiated in each case.	Leader
DECS	(114)	Let sports pitches and facilities.	Leader
DECS	(115)	Set the dates of commencement and completion of sports seasons, including occasional, general or individual extension or contraction.	Leader
DECS	(116)	Grant temporary use and letting of parks, open spaces and premises to outside organisations including temporary closure to the public so that admission charges may be levied.	Leader
DECS	(117)	Accept gifts of memorial and other seats.	Leader
DECS	(118)	(a) Decide conditions for suitable applicants to be allowed to use the Council's parks and open spaces for filming and commercial photography on payment of prescribed fees, but with power to waive the fee for filming or photography by an education authority, or in such a case, to charge a nominal fee of £1, at his discretion.	Leader
		(b) Refuse an application where the films or photographs are likely to be detrimental to the Council's interests.	Leader
DECS	(119)	Deal with applications for use by circuses and small family fun fairs of areas within the Council's control which have been approved as suitable for such use.	Leader (Licensing decision Council)
DCS	(120)	Approve the use of the forecourt at the Churchill Theatre/Central Library for events.	Leader (Licensing decision Council)

Commons

DECS	(121)	Deal with applications for fetes and other special activities on commons.	Leader (Licensing decision Council)
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Cemeteries

DECS	(122)	Manage the Council's cemeteries including the allocation of burial space and the authorisation and execution of grave grants.	Leader
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Anti Social Behaviour

DECS	(123)	In consultation with the Director of Corporate Services issue of fixed penalty notices in respect of graffiti and fly posting under the Anti-Social Behaviour Act 2003 Section 43.	Leader
DECS	(124)	Issue of graffiti removal notices under the Anti-Social Behaviour Act 2003 Section 48.	Leader
DECS	(125)	Powers to deal with the clearance of works and litter under the Anti-Social Behaviour Act 2003 Sections 55 and 56.	Leader
CP	(126)	Control of high hedges under the Anti-Social Behaviour Act 2003 Sections 68, 69 and 70.	Council
DECS	(127)	Propose the making of a Gating Order under the Clean Neighbourhoods and Environment Act 2005.	Leader

Miscellaneous

DECS	(128)	Deal with dangerous trees pursuant to Sections 23 and 24 of the Local Government (Miscellaneous Provisions) Act 1976.	Leader
DECS	(129)	Approve the purchase of selected horticultural stock, without recourse to competitive quotations.	Leader
DECS	(130)	Refer to the Director of Corporate Services for consideration with a view to prosecutions, cases under the Council's byelaws or other statutes.	Council
DECS	(131)	Manage the staff canteens and catering service without prejudice to the Director of	Council/Leader

Finance's financial responsibilities referred to in Minute 1/356 (General Purposes Committee – 8.6.65) and subject to consultation as appropriate with and by the Director of Human Resources on staff welfare aspects.

DECS	(132)	Issue of fixed penalty notices for fly posting under the London Local Authorities' Act 2004 Sections 15-17 and Schedule 2	Council
DECS	(133)	Destruction of vehicles which are unlicensed, without a valid registration plate, or which have no registered keeper and associated powers under the London Local Authorities' Act 2004 Sections 3, 4, 6 and 7.	Council
DECS	(134)	The control of car repairs on the street under the London Local Authorities' Act 2004 Section 11.	Council
DECS	(135)	Pigeon proofing of bridges under the London Local Authorities' Act 2004 Section 9.	Council

RESOURCES, COMMISSIONING & CONTRACT MANAGEMENT PORTFOLIO/ RELEVANT REGULATORY COMMITTEE(S)

Where marked * exercise of an authority to act is conditional upon the authorised officer consulting with the Chief Executive.

Officer(s) authorised	Authority to:	Responsibility delegated from
Staff Appointments		
All	(1) With the exception of the post of Chief Planning Officer, appoint staff in authorised posts of "Deputy Chief Officer" as defined by the Local Government Act 2002. A procedure for notifying the Executive will apply before a formal offer can be made.	Council
Suspension, relegation and dismissal of officers		
All	* (2) Subject to any existing right of appeal to an Appeals Panel to suspend, relegate or dismiss Deputy Chief Officers as defined by the Local Government Act 2002.	Council
	Consider appeals from employees against their dismissal, except where the Council's procedures provide for these to be heard by a Members' Appeal Panel	Council
DHR	(3) Authorise the release of statutory minimum redundancy payment and basic pension to eligible staff as provided for under redundancy payments legislation and the LGPS Regulations.	Council
Departmental Structures and Job Grade Reviews		
All	(4) (i) Authorise departmental restructurings and grading reviews in consultation with the Director of Human Resources, provided that these are in line with the overall strategic direction of the Council and do not involve redundancies or early retirement and are self financing.	Council/ Leader
Chief Executive	(ii) Authorise reorganisations and restructurings involving redundancies and /or early retirement after consultation with the Leader, relevant Director(s) and Portfolio Holder(s) on the service and financial implications where there is funding available to meet the associated costs.	Leader

Conditions of Service

All	(5)	Approve payment of, in accordance with procedures laid down from time to time:- Leased cars; Car allowances; Car purchase loans; Removal expenses for new staff; Telephone installation and rental charges; Travelling and subsistence expenses; Excess travelling expenses for transferred staff for up to 4 years; Interest free loans for annual season tickets.	Council
All	(6)	Permit, as appropriate, staff to undertake activities such as the giving of lectures or instruction associated with professional or analogous training which may fall partly within office hours.	Council/ Leader
DHR	(7)	Determine variations to local conditions of service in exceptional individual employee cases in consultation with the departmental Chief Officer and with the Director of Finance when direct costs are incurred.	Council
Early Retirement			
All and DHR	(8)	Authority to agree applications for early retirement outside the redundancy policy where this will lead to compensatory staff savings, and act as a member of the Chief Officer Early Retirement Panel to determine applications for early/flexible retirement under the Local Government Pension Scheme Regulations.	Council
DHR	(9)	Make all necessary arrangements for implementation of the Council's long service awards.	Council
Leave			
All	(10)	Grant annual and special leave in accordance with the Council's policy.	Council
Superannuation etc			
DF	(11)	Determine and apply the provisions of the Local Government Pension Scheme Regulations excluding matters relating to ill-health, as applicable to employees, pensioners, dependents and estates. Determine and apply the provisions of the Social Security Acts and Occupational Pension Scheme Regulations to leavers,	Council

pensioners, dependants and transfer values.

DHR	(12)	The determination and application of all matters relating to ill-health retirement under the Local Government Pension Scheme Regulations.	Council
DF and DHR	(13)	Authority to determine future applications for early payment of deferred benefits under the Local Government Pension Scheme Regulations.	Council
DCS, DHR and DF	(14)	To undertake the role of “nominated person” under the Internal Dispute Resolution Procedures of the Local Government Pension Scheme and the Teacher’s Pension Scheme	Council
DF and DHR	(15)	To implement the Council’s schemes for gratuities and severance payments.	Council
DF and DHR	(16)	With regard to automatic enrolment under the Pensions Act 2008 authority to - <ul style="list-style-type: none"> (i) use postponement for workers on short-term contracts and in circumstances where it aids administrative processes; and (ii) take all necessary action to ensure that the Council’s responsibilities under the requirements of automatic enrolment are met. 	Council

Implementation of Awards etc

DF	(17)	Implement payment of salary and wage awards by the Council.	Council
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Ex Gratia Payments

All	(18)	Authorise, in consultation with the Director of Finance,, ex gratia payments not exceeding £500 in any one case to persons in the employment of the Council in respect of loss of or damage to personal property sustained during the course of duty when reimbursement for such loss or damage is not recoverable from any other source.	Council
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Industrial Injuries Scheme

DHR	(19)	Determine, in consultation with the Executive Director of Education, Care and Health Services so far as teachers are concerned, all applications under Paragraph 8 of the Greater London Whitley Council Industrial Injuries Scheme as at 31 March 2013.	Council
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Honoraria

All	(20)	Authorise the payment of honoraria to employees in accordance with conditions of service and the Council's scheme.	Council
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DHR	(21)	Determine any individual variations to the Council's scheme for the payment of honoraria to management grade staff. Review periodically the basis of the honoraria in the light of pay awards and any other relevant factors and revise the honoraria amounts accordingly.	Council
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Essential Car users – Car Loan			Council
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DF/DHR	(22)	Authority to carry out an annual review of the maximum sum the Authority is prepared to make available in the form of a loan to "essential car users" for the purpose of purchasing a car and to agree an increase in the maximum loan as necessary to reflect any increase in the cost of new cars, subject to an individual not being permitted to borrow more than 50% of their annual salary.	Council
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DCS	(23)	Determine the area over which rights alone should be acquired in respect of the Bromley Town Centre redevelopment.	Leader
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Benchmark Lease Cars

DECS/DF	(24)	The Executive Director of Environment and Community Services, in consultation with the Director of Finance, be authorised to revise benchmark lease car contributions as and when manufacturers vary prices during the course of the year.	Council
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DHR/DF	(25)	The Director of Human Resources, in consultation with the Director of Finance, be authorised to vary the mileage rates payable to leased car users.	Council
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Mortgages

DCS	(26)	Seal: (a) vacating receipts and discharges of mortgages; (b) mortgages where the advances are made by instalments; (c) mortgages to secure the external borrowing of money.	Council
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CE/DCS	(27)	Sign receipt on mortgages and discharges of registered charges where the Council's seal is not required.	Council
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DCS	(28)	Approve advances for the connection of houses to public sewers.	
DCS	(29)	Approve applications for the consent of the Council as mortgagee to: <ul style="list-style-type: none"> (i) the grant of rights of way and other easements, and licences; (ii) the carrying out of alterations and/or improvements to the mortgaged properties; subject in each case to being satisfied that the Council's security will not be adversely affected.	Leader
DCS	(30)	Authorise and institute proceedings for the recovery of arrears and/or possession of the property where mortgagors under the Council's Housing Act Advance Scheme have made default in payment of sums secured by the mortgage.	Leader
DCS	(31)	Authorise and give permission for short-term lettings of mortgaged property by mortgagors.	Leader
DECHS	(32)	Approve Housing Act advances in accordance with the scheme and criteria approved by the Executive.	Leader
DF	(33)	Approve increases or reductions in mortgage periods.	Leader
DCS/DF	(34)	Approve applications for the transfer of mortgages from the husband and/or wife to husband and/or wife subject to normal income limits.	Leader
DCS	(35)	Endorse extensions of mortgages executed by the Council in connection with external loans.	Leader
Private Street Works Charges, etc.			
DCS/DF	(36)	Approve the suspension of repayment of the principal element of private street works charges and loans for house connections to sewers for such period as the applicant is in receipt of Social Security income support	Leader
Loans			
DF	(37)	To make all necessary arrangements for efficient debt and cash management in accordance with any statutory requirements and the Treasury Policy Statement approved by the Council. In particular to:	Council/Leader

		<ul style="list-style-type: none"> (i) arrange loans, as required, on terms appropriate to market conditions in order to finance new capital expenditure or refinance maturing loans; (ii) raise temporary loans and invest surplus cash; (iii) arrange leasing finance as appropriate. 	
DECH	(38)	Authority to approve maturity loans applications.	Leader
Rates of Interest			
DCS	(39)	Determine rates of interest of (a) local bonds and mortgages and (b) Housing Act mortgage advances, subject to referral to Committee of any proposal to vary existing practice in the relative treatment of pre- and post-1980 Act mortgages.	Council/Leader
Local Taxes			
DF	(40)	Authority to act on behalf of the Council in all matters concerning the administration, collection, recovery or community charges, Council Tax and non-domestic rates (including authority to authorise bailiffs to levy distress on behalf of the Council) and the administration of community charge and Council Tax benefits (including, for the avoidance of doubt, the consideration of any complaint or appeal by a Council tax payer).	Council/Leader
Value Added Tax			
DF	(41)	To take any necessary action to “opt to tax” exempt supplies where the third party is VAT registered.	Leader
Contractors Bonds			
All	(42)	Allow contractors to obtain their own bonds for due performance of any proposed contract, subject to the nominated bondsman being acceptable to the Director of Finance and to any additional cost being met by the contractor.	Leader
Carry Forward of Budgets			
DF	(43)	Authorise spending officers to carry forward from one financial year to the next any unspent General Fund or Housing Revenue Account budget provision, provided that the goods were ordered or the work was started in the expectation that the order would be completed by 31 st March.	Council/Leader

DF	(44)	The Director of Finance shall be the Chief Finance Officer for the purposes of Section 114 of the Local Government Finance Act 1988.	Council
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DF	(45)	In respect of benefit fraud, impose or request administration penalties as appropriate.	Leader
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Management of The Glades

DECS	(46)	Following, where appropriate, consultations with the Director of Corporate Services to take decisions concerning the management of The Glades shopping centre so as to maintain the Council's overall interests.	Leader
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Property

DCS/DECS	(47)	Authority to:-	
	(i)	approve purchases of properties in pursuance of confirmed compulsory purchase orders, on terms recommended and endorsed, when necessary, by the District Valuer;	Leader
	(ii)	To approve the terms of any property transaction where there has been a decision of the Council, Executive, Executive Portfolio Holder, Committee or Sub-Committee, to acquire or dispose subject to a capital value less than £500,000 or rental value less than £50,000;	Leader
	(iii)	To sell land not required for operational purposes with an area less than 500 sq. meters and value less than £10,000;	Leader
	(iv)	To sell property or purchase it by private treaty when such action was included in the Asset Management Plan, subject to the financial limits set out in (ii) above;	Leader
	(v)	Carry out all functions relating to the leasing and management of property, including landlords' consent, unless they fall outside the financial limits detailed in (ii) above, or the matter is particularly referred by Members to the Executive or Portfolio Holder;	Leader
	(vi)	To take action on all London Residuary Body matters, subject to the financial limits set out in (ii) above.	Leader
			Leader

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| (vii) | authorise the making of a Home Loss Payment in any case in which such a payment is appropriate; | |
| (viii) | grant leases to public utility undertakings for land required for the erection of sub-stations or other similar purposes; | Leader |
| (ix) | grant leases of Council land or properties not immediately required for the purposes for which they were originally acquired or are currently held, provided such leases are | Leader |
| | (a) for a period not exceeding seven years; or | |
| | (b) where the premium does not exceed £5,000 or the annual rent £500; | |
| (x) | consent to the assignment of leases and tenancies of Council properties; | Leader |
| (xi) | negotiate and agree terms in respect of easements, wayleaves, consents and licences affecting land and property; | Leader |
| (xii) | approve applications for the consent of the Council, as landlord, for minor alterations or improvements to buildings; | Leader |
| (xiii) | determine rent reviews and agree changes in use of commercial properties in Council ownership where the Council is acting as landlord; | Leader |
| (xiv) | on terms determined in accordance with provisions of the Act, approve sales or the extension of leases under the Leasehold Reform Act 1967, as amended by the Housing Act 1980, where appropriate claims have been accepted as being legally valid and without grounds for counter-claim; | Leader |
| (xv) | enter into an agreement, or agreements under Section 1 of the Local Authorities (Goods and Services) Act 1975, on such terms as he considers appropriate: | Council/Leader |
| | (1) with the London Fire and Emergency Planning Authority, to act on its behalf in respect of the sale of Beckenham Fire Station and any other property owned by | |

that body; and

- (2) with any other public body which may request such service.

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| (xvi) | Agree terms, in consultation with the Leader of the Council, for the disposal of the Council's reversionary interest in small areas of non-housing land and buildings on the former GLC Seaside and Country Home estates, subject to an upper price limit of £200,000. | Leader |
| (xvii) | Decisions on former London Residuary Board matters which do not involve expenditure by the Council and are not of a controversial or sensitive nature. | Leader |
| (xviii) | Approve transactions when the name of the purchaser or transferee changes, or the purchaser wishes the transfer to proceed in the name of another company within the same group but all other terms and conditions remain as originally approved; | Leader |
| (xix) | Dispose of small areas of former highway land not exceeding 500 square metres which have been declared surplus to the requirements of the Council and upon which highway rights have been extinguished subject to consultation with Ward Members. | Leader |

Energy Contracts

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| DF | (48) | In consultation with the DECH and relevant Executive Portfolio Holders, to accept energy tenders for gas and electricity for those schools which have opted into a corporate contract (in accordance with the decision of the Executive on 21 st July 2008). | Leader |
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| DF | (49) | To accept energy tenders for gas and electricity for the remainder of the Council (in accordance with the decision of the Executive on 21 st July 2008). | Leader |
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Registration Service

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| DCS | (50) | Be "Proper Officer" in respect of the Births Deaths and Marriages Registration Service. | Council |
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**ADULT CARE & HEALTH PORTFOLIO/
RELEVANT REGULATORY COMMITTEE(S)**

Officer(s) Authorised		Authority to:-	Responsibility delegated from
DECH/ DECS	(1)	Ensure that the powers and duties to provide for the social care of elderly people, people with a disability and/or chronic sicknesses are met in accordance with statutory Care Act requirements and Council policy.	Council/Leader
DECH	(2)	Exercise the statutory functions (including under the Mental Health Acts and Mental Capacity Act 2005) to safeguard the welfare of people suffering from a mental illness.	Leader
DECH	(3)	Arrange burials and cremations in cases where no other suitable arrangements have been made.	Leader
DECH/ DECS	(4)	Consider the conditions and housing needs of the Borough.	Leader
DECH	(5)	Assess and arrange rehousing for homeless applicants in accordance with statutory requirements and Council policy.	Leader
DECH	(6)	Nominate applicants to Housing Associations.	Leader
DECH	(7)	Monitor the performance of Housing Associations and arrange for collection and production of statistical information.	Leader
DECH	(8)	Consult with and provide advice to Housing Associations and other housing organisations on the housing needs of the Borough.	Leader
DECH	(9)	Manage and provide temporary accommodation for homeless people and in cases of emergencies.	Leader
DECH	(10)	Agree the terms and conditions for block booking arrangements for temporary accommodation.	Leader
DECH	(11)	Manage the Council funded development programme in line with Council policy.	Leader
DECH	(12)	Undertake the general supervision and management of social work support services	Leader

provided under the Local Authority Social Services Act 1970 (and any other enactment) not generally covered elsewhere in this scheme of delegation.

DECH	(13)	Ensure that reasonable costs are recovered for certain services in line with statutory regulations and Council policy.	Leader
DECH	(14)	Discharge the Council's transport functions in accordance with statutory requirements.	Council/Leader
DECH	(15)	Dispose of small plots of land which are surplus to requirements and which do not exceed 200 square metres in area, subject to consultation with local Ward Members.	Leader
DECH	(16)	Waive or abate charges and to take further action in relation to recovery of charges.	Leader
DECH	(17)	Approve applications for joint financing of less than £50,000.	Leader
DECH	(18)	Authority to allocate Housing Association Programme funds in accordance with the criteria contained in Social Services and Housing Committee Minute 232(g) (21 st July 1997).	Leader
DECS	(19)	Determine and pay claims for "well maintained" payments following directions given by the Secretary of State for the Environment.	Leader
DECS	(20)	Negotiate with owners and accept tenancies of properties in compulsory purchase orders awaiting confirmation by the Secretary of State and from which immediate rehousing is considered necessary.	Leader
DECS	(21)	Deal with the day-to-day management of all maisonettes associated with shop premises.	Leader
DF	(22)	Authorise payment of disturbance claims.	
DECS	(23)	Approve all renovation, disabled facilities and other housing grants and loans in accordance with the schemes approved by the Executive Portfolio Holder.	Leader
DECS	(24)	Require and enforce repayment of housing and disabled facilities grants in accordance with the	Leader

practice of the Executive. Approve the waiving of repayments where financial hardship to the owner would arise.

DECS	(25)	Carry out the Council's functions relating to private sector housing in connection with hazard rating, disrepair, provision of amenity, means of escape in the case of fire, overcrowding, energy efficiency, empty property, management and control.	Leader
DECS	(26)	Institute enforcement action and, subject to the Director of Corporate Services being satisfied with the evidence in each case, legal proceedings, and hearings in respect of (25) above.	Leader
DECS	(27)	Authorise the carrying out of work in default in appropriate cases of non-compliance.	Leader
DECS/CP	(28)	Arrange for the demolition of properties for redevelopment purposes.	Leader
DF	(29)	Determine the amounts of rent rebates to be allowed under approved scheme.	Leader
DECH	(30)	Authorise the approval of discretionary disabled facilities grants in exceptional circumstances.	Leader
DECH	(31)	In consultation with the Portfolio Holder and the Director of Corporate Services, approve Section 106 funding under formal grant arrangements for individual health proposals up to £250,000.	Leader

**RENEWAL, RECREATION & HOUSING PORTFOLIO/
RELEVANT REGULATORY COMMITTEE(S)**

Officer(s) Authorised	Authority to:	Responsibility delegated from
Libraries		
DECS	(1) Select and purchase books and other library and museum materials and arrange loan exhibitions.	Leader
DECS	(2) Amend list of purchased periodicals, such amendments to be reported to the Portfolio Holder annually.	Leader
DECS	(3) Publish book lists.	Leader
DECS	(4) Decide on the closure of libraries at Christmas, Easter and public holidays.	Leader
DECS	(5) Decide on occasional variation of library opening hours.	Leader
DECS	(6) Deal with the letting of library halls.	Leader
DECS	(7) Carry out the Council's functions and duties under the Public Libraries and Museums Act 1964 and any amendments.	Leader
DECS	(8) Approve the secondment of trainee librarians for training, subject to the following: (a) such trainees to sign the usual undertaking in respect of staying in the Council's service for two years after completion of their studies; and (b) financial provision being agreed in the revenue budget annually.	Council
Local Land Charge Searches		
DECS	(9) Deal with local land charge searches.	Leader

Appendix A

Legislation enforced by Bromley Public Protection Division
(Public Protection and Safety Portfolio – Delegations 7 to 12)

PRIMARY LEGISLATION

ACT/REGULATION	DESCRIPTION OF DELEGATION
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ACT/REGULATION	DESCRIPTION OF DELEGATION
Accommodation Agencies Act 1953	To perform functions and investigate offences related to the practices of accommodation agencies
Administration of Justice Act 1970	To perform functions and investigate offences related to the harassment of debtors
Agriculture Act 1970 Refer to Schedule of secondary legislation (Regulations)	67(1) Duty Of local authority to enforce part IV of the Act in respect of fertilisers and animal feeding stuffs.67(4) Power to grant consent for inspectors of another enforcement authority to exercise powers within the London Borough of Bromley;67(3) Power to appoint agricultural analyst and deputies; to perform functions and investigate offences related to fertilisers and animal feeding stuffs;75(2) Power to require information and documentation; 76 – Power to enter premises and take samples
Animal Boarding Establishments Act 1963	Provisions relating to the commercial boarding of animals
Animal Health Act 1981	Provisions for welfare of farm animals in transit, on the farm and at market
Animal Welfare Act 2006	Powers relating to the control of animal welfare
Anti-Social Behaviour Act 2003	To perform functions and investigate offences related to the sale of aerosol paint to persons under age.
Anti-social Behaviour, Crime and Policing Act 2014	Provisions which introduce simpler, more effective powers to tackle anti-social behaviour that provide better protection for victims and communities. It includes powers in relation to civil injunctions, criminal behaviour orders, public space protection orders and community protection notices and orders.
Architects Act 1997	To perform functions and investigate offences related to unregistered architects
Breeding and sale of dogs (welfare) Act 1999	Provisions to control the activities of commercial dog breeders
Breeding of dogs Act 1973 & 1991	Provisions to control the activities of commercial dog breeders
Building Act 1984	Provisions relating to adequate water supply, drainage and sanitary ware repair/improvement, in dwellings and emergency abatement of certain statutory nuisances.
Cancer Act 1939	To perform functions and investigate offences connected to advertisements relating to the treatment of cancer
Caravan Sites and Control of Development Act 1960	Provisions for granting licences to caravan sites, attachment of conditions and the provision of caravan sites.
Charities Act 1992	To perform functions and investigate offences connected with information to be provided, and false statements made

ACT/REGULATION	DESCRIPTION OF DELEGATION
	by, professional fund raisers.
Charities Act 2006	To perform functions and investigate offences connected with unauthorised use of badges certificates and articles and of false statements made, in respect of charitable appeals.
Children and Families Act 2014 Refer to schedule of secondary legislation (Regulations)	Duty of weights and measures authority to enforce the Regulations made under this Act around the prohibition of sale of nicotine products to persons under 18, proxy sales and tobacco packaging.
Children & Young Persons Act 1933	To perform functions and investigate offences connected with the sale of tobacco and cigarette papers to persons under age and in respect of tobacco vending machines.
Children and Young Persons (Harmful Publications) Act 1955	Act prohibits sale or hire of harmful publications to children and young persons
Children & Young Persons (Protection Tobacco) Act 1991	Duty of local authority to consider a programme of enforcement action in respect of the sale of tobacco to persons under age, and to perform functions and investigate offences connected with the sale of single cigarettes [3(1)] and in respect of tobacco warning notices [4(1) & 4(2)].
Christmas Day (Trading) Act 2004	Act restricting store opening times on christmas day
Civil Contingencies Act 2004	Provisions relating to Civil Protection (more commonly known as Emergency Planning) including planning for and responding to emergencies and the discharge of duties and use of emergency powers as appropriate
Clean Air Act 1993	Provisions relating to control of smoke from chimneys and the chimney height; smoke grit and fumes from furnaces and the height of the furnace; the control of appliances and fuels in smoke control areas; controls over cable burning and the power to publish information thereof. Duty to enforce regulations concerning the composition and content of motor fuel [30(4)] and the sulphur content of oil fuel [31(4)] To perform functions and investigate offences connected to regulations made under section 30 & 31 related to the composition and content of motor fuel and fuel oil. To exercise powers of entry, inspection, seizure and test purchase in respect of motor fuel and fuel oil
Companies Act 2006	Where relevant to other authorised functions, to perform functions and investigate offences related to the display and disclosure of company names [Part 5], fraudulent trading [part 29], display and disclosure of business names [part 41].
Consumer Credit Act 1974 as amended	Duty of enforcement by local weights and measures authority Powers of authorised officers related to

ACT/REGULATION	DESCRIPTION OF DELEGATION
	entry[including making application for warrants], inspection, seizure etc [162] and test purchase [164]
Consumer Protection Act 1987	Duty of enforcement by local weights and measures authority of safety provisions [part II of Act] Power of authorised officers to issue suspension notices in respect of goods suspected of contravening safety provisions and to give consents in respect of notices issued. Power of authorised officers to apply for forfeiture of goods contravening safety provisions. Powers of authorised officers to make test purchases [28(1)], of entry inspection & seizure etc [29], to apply for warrants of entry [30(2)], to request information & assistance [32(1)], to request information & assistance from Commissioners of Customs & Excise [37(1)].
Consumer Rights Act 2015	Power of officers to purchase products, observe carrying on of business, enter a premises with or without a warrant, inspect products, test equipment, require production of documents, seize and detail goods and documents, decommission or switch off fixed installations, break open containers and require assistance from persons on premises.
Control of Pollution Act 1974	Provisions relating to the control of certain paints and treatments; noise and vibration from building sites; noise in the streets; noise abatement zones and the carrying out of certain works by the Council.
Control of Pollution (Amendment) Act 1989	Powers relating to control of waste carriers and power to seize vehicles.
Copyright, Designs & Patents Act 1988	To perform functions and investigate offences related to making or dealing with infringing articles etc Duty of enforcement by local weights and measures authority and powers of authorised officers related to entry, inspection, seizure and test purchase etc To perform functions and investigate offences related to making dealing with or using illicit recordings etc Duty of enforcement by local weights and measures authority and powers of authorised officers related to entry, inspection, seizure and test purchase etc
Criminal Attempts Act 1981	To perform functions and investigate offences connected to attempts to commit an indictable offence, where relevant to other authorised functions.
Criminal Justice Act 1988	To perform functions and investigate offences connected to the supply of offensive weapons [141] and the sale of knives etc. to underage persons [141A]
Criminal Justice and Police Act 2001	Closure of certain classifications of premises
Criminal Justice and Public Order Act 1994	Power to remove unauthorised traveller encampments

ACT/REGULATION	DESCRIPTION OF DELEGATION
Criminal Law Act 1977	To perform functions and investigate matters connected to conspiracy to commit offences where relevant to other authorised functions.
Crossbows Act 1987	To perform functions and investigate matters connected to– the supply of crossbows to persons underage.
Dangerous Wild Animals Act 1976	Provisions relating to control of dangerous wild animals and power to seize dangerous wild animals.
Dangerous Dogs Act 1991	Provisions relating to breeding, supply, control and abandonment of dangerous dogs.
Development of Tourism Act 1969 See also schedule of secondary legislation [orders & regulations]	To perform functions and investigate matters connected to the notification of pricing of accommodation.
Deer Act 1991	The provisions relating to control of the sale of deer and associated record keeping
Education Reform Act 1988	To perform functions and investigate offences connected to unrecognised degrees Duty of local weights and measures authority to enforce provisions of section 214 Trading Standards List 2 Powers of authorised officers in respect of premise entry, inspection search & seizure etc [215(2), 215(6)], to apply for warrants of entry [215(4).
Energy Act 1976 See also schedule of secondary legislation [orders & regulations]	Enforcement of orders relating to passenger car fuel consumption
Energy Conservation Act 1981	Power of local weights and measures authority to enforce provisions concerning the design, construction and operation of energy consuming appliances. Powers of authorised officers in respect of entry, inspection, seizure & detention etc [20(2),20(3),20(7) and warrants of entry [20(5)
Enterprise Act 2002	Designation and power of local weights and measures authority to act as a general enforcer in respect of certain consumer legislation. Power of authorised officers to seek undertakings in respect of domestic and community infringements. Power of authorised officers to give notice requiring that information be provided Duty of local weights and measures authority to give notice of intended proceedings under specified enactments or legislation. Power to disclose specified information To investigate offences in respect of disclosure of specified information
Environment Act 1995	Provisions covering a wide range of pollution control arrangements and requirements both centrally and locally, including the power under s.108 of the Act to authorise persons with powers of entry, inspection, and investigation to determine the application of and compliance with pollution control requirements within the local authority's

ACT/REGULATION	DESCRIPTION OF DELEGATION
	area. Part IV of the Act relates to Air Quality.
Environmental Protection Act 1990	This Act makes various provisions, powers, and duties for different aspects of Environmental Protection, including controlled waste, contaminated land, and litter. The Act also consolidates and expands on previous provisions relating to statutory nuisances, including the duty of Local authority to inspect its area for statutory nuisances and to investigate all complaints of statutory nuisance. Includes provisions for power of entry, power to require works, power to carry out works and powers to recover costs in relation to said statutory nuisance.
Estate Agents Act 1979	Duty of local weights and measures authority to enforce the provisions of the Act Powers of authorised officers in respect of entry, inspection, seizure & detention etc and warrants of entry.
European Communities Act 1972 Refer to schedule of secondary legislation [orders and regulations].	Enforcement of <i>any</i> orders, regulations or other instruments made there under or relating thereto, or having effect by virtue of the Act, in as far as they relate to environmental protection, consumer protection, fair trading, weights and measures and any other matters considered to be trading standards functions.
Explosives Act 1875 to 1976	To perform functions and investigate offences connected to the sale of gunpowder [30, 32] and the sale of gunpowder to persons under age [31].
Fair Trading Act 1973	Duty of local weights and measures authority to enforce orders made under section 22 of the Act Power to make test purchases [28]. Powers of entry, inspection, seizure & detention etc 7 warrants of entry [29]
Farm & Garden Chemicals Act 1967	To perform functions and investigate offences connected to transactions in unlabelled products
Financial Services Act 2012	Designation of powers to weights and measures authorities
Financial Services & Markets Act 2000 Refer to schedule of secondary legislation [orders and regulations].	To exercise the functions of a 'relevant officer' under the Money Laundering Regulations 2007
Firearms Act 1968	To perform functions and investigate offences connected to the supply of air weapons to persons under age.
Fire Safety & Safety of Places of Sport Act 1987	Provisions relating to the safety of sports grounds
Fireworks Act 2003	Duty of local weights and measures authority to enforce provisions in respect of firework regulations Powers of entry and inspection etc [by reference to the Consumer Protection Act 1987]

ACT/REGULATION	DESCRIPTION OF DELEGATION
Food Act 1984	Provisions relating to food safety.
Food & Environment Protection Act 1985	Duty of local weights and measures authority to enforce regulations relating to the sale, labelling and advertising of pesticides Exercise of enforcement powers by authorised officers
Food Safety Act 1990	To perform functions in relation to food safety
Forgery & Counterfeiting Act 1981	To perform functions and investigate offences connected to forgery and false instruments where relevant to other authorised functions.
Fraud Act 2006	To perform functions and investigate offences where relevant to other authorised functions.
Gambling Act 2005	Provisions for controls over gambling activities
Greater London (General Powers) Act 1966	Licensing of places concerned with exhibitions
Greater London (General Powers) Act 1967	Licensing of places concerned with hairdressers and barbers
Greater London (General Powers) Act 1984	To exercise powers in respect of the registration of premises used for sales by way of competitive bidding Powers of entry and inspection in connection with sales by way of competitive bidding
Guard Dogs Act 1975	Provisions for control of the use of guard dogs on premises.
Hallmarking Act 1973	Duty of local weights and measures authority to enforce the provisions of the Act. Powers of authorised officers in respect of test purchasing, entry and inspection etc
Health Act 2006	The Act introduced the requirement for certain premises, places, and vehicles to be smokefree, and makes requirements for the management and signage of smokefree areas and provisions for enforcement
Health and Safety at Work etc Act 1974	Section 18(4) of Act – duty of local authority to enforce relevant provisions. Appointment of inspectors Authority to exercise power of inspector
Health and Social Care Act 2008	The obligations placed upon, and provisions empowering local authorities with regard to the control of disease
Housing Act 1985	Section 17 in relation to compulsory purchase
Housing Act 2004	Duty of local weights and measures authority to enforce sections 155 to 159 inclusive and 167(4) [provisions related to home information packs]. Powers of authorised officers to require production of home information packs

ACT/REGULATION	DESCRIPTION OF DELEGATION
	Powers of authorised officers to issue penalty charge notices in connection with breaches of 155 to 159 inclusive, 167(4), 172(1) Powers to confirm or withdraw a penalty charge notice. Powers to extend the period for complying with a penalty charge notice requirement. Duty to investigate, obtain information, inspect and take action in relation to housing conditions, houses in multiple occupation and empty property as set out in parts 1-1V and all associated schedules.
Housing Grants, Construction and Renovation Act 1996	Whole Act
Home Energy Conservation Act 1974	The provisions requiring local authorities to adopt a strategy for improving energy efficiency
Insurance Brokers (Registration) Act 1977	To perform functions and investigate offences connected to false registration
Intoxicating Substances (Supply) Act 1985	To perform functions and investigate offences connected to the sale of solvent based products to persons under age.
Knives Act 1997	To perform functions and investigate offences connected to the unlawful marketing of knives and the publication of associated material.
Legal Services Act 2007	To perform functions and investigate offences connected to carrying on restricted legal activities when not entitled [14] or carrying on those activities through persons not entitled [16] Powers of authorised officers to enter premises, powers to require production or take copies of documents, to request information. Power to apply for warrants of entry [198(6)]. To perform functions and investigate offences connected to obstruction and failing to provide information etc
Licensing Act 2003 and associated regulations	A consolidation of previous legislation relating to the sale and supply of alcohol and the provision of regulated entertainment and late night refreshment. Creates wide ranging duties in relation to the receipt, advertising, processing, and determination of applications and notices for licensable activities and the holding and conduct of hearings. In addition to Local Authority licensing functions the Act includes the duty of local weights and measures authority to enforce the provisions of section 146, 147, 147A in respect of the sale of alcohol to persons under age; to issue a closure notice in respect of persistently selling alcohol to persons under age; to request a person under age to buy or attempt to buy alcohol, and to perform functions and investigate offences connected to the sale of liqueur confectionery to persons under age
Local Government (Miscellaneous Provisions) Act	Power to require information, the provision of sanitary appliances, and the removal of obstructions from private

ACT/REGULATION	DESCRIPTION OF DELEGATION
1976	sewers
Local Government (Miscellaneous Provisions) Act 1982	Powers relating to the protection of unoccupied buildings
London Local Authorities Act 1990	To enforce provisions in respect of street trading licences including the power to require production of a licence by a licence holder Powers in respect of the removal of receptacles. Enforcement of provisions in respect of unlicensed street trading including seizure of relevant articles and things. Powers of entry and inspection of authorised officers in connection with occasional sales Power to institute legal proceedings if a relevant person fails to furnish an authorised Officer with a name, or provides a false name or false address. The issuing of fixed penalty notices is authorised under the London Local Authorities Act 2004.
London Local Authorities Act 1991	The provisions relating to licensing premises where special treatments are carried out and provision for the control of burglar alarms
London Local Authorities Act 2004 Part 4	Administration of accounts for Fixed Penalty Notices, use of surplus, report to Secretary of State Power to enforce provisions including the Issuing of Fixed Penalty Notices in respect of contraventions of section 34(1 – 4) and 38(1) of Local Authorities Act 1990
Magistrates Courts Act 1980	Where relevant to other authorised functions, to perform functions and investigate offences related to the aiding, abetting, counselling or procuring the commission of offences.
Malicious Communications Act 1988	Where relevant to other authorised functions, to perform functions and investigate offences related to sending letters etc. with intent to cause distress or anxiety
Medicines Act 1968	Powers of authorised officers related to inspection, premise entry, taking of samples, seizure & detention etc related to medicated animal feed stuffs.
Motor Cycle Noise Act 1987	To perform functions and investigate offences related to the supply of motorcycle silencers and exhaust systems.
National Assistance Act 1948	Power of entry to inspect property
National Lottery Act 1993	To perform functions and investigate offences related to the supply of lottery tickets etc to persons under age
Noise Act 1996	Power to issue warning notices and fixed penalty notices for noise and the power to enter premises and seize equipment

ACT/REGULATION	DESCRIPTION OF DELEGATION
Noise & Statutory Nuisance Act 1993	Provisions for powers in relation to noise and nuisance in the street, control of alarms and recovery of costs
Offensive Weapons Act 1996	Prohibits sale of axes, knives and bladed articles to under 18s
Olympic Symbol etc (Protection) Act 1995	Power of local weights and measures authority to enforce provisions relating to relevant goods
Olympic Symbol etc (Protection) Act 1995	Powers of test purchase, entry, inspection & seizure of authorised officers
Pet Animals Act 1951 & 1983	Provisions for the control of sale of pet animals
Performing Animals (Regulation) Act 1925	Provisions for the control of the training or exhibition of performing animals
Pollution Prevention and Control Act 1999	Proscribes the regulation and control of polluting emissions into the environment by way of environmental permits covering a broad range of trade and industrial installations and processes.
Prevention of Damage by Pests Act 1949	Provides duties and powers relating to the control of rats and mice including powers to enter premises for the control of rodents, to require treatments or the provision of information, and to carry out works.
Prices Acts 1974 & 1975	Duty of local weights and measures authority to enforce orders made under sections 2, 4 & 5 in respect of the prices of goods. Powers of entry, inspection, seizure etc of authorised officers
Proceeds of Crime Act 2002	Matters in relation to the investigation and charging of money laundering offences
Protection From Harassment Act 1997	Where relevant to other authorised functions, to perform functions and investigate offences related to harassment and putting people in fear of violence
Protection of Animals Act 1911	Provisions relating to animal welfare
Public Health Act 1936	The obligations placed upon, and provisions empowering local authorities with regard to the control of public health
Public Health Act 1961	The obligations placed upon, and provisions empowering local authorities with regard to the control of public health
Public Health (Control of Diseases) Act 1984	The obligations placed upon, and provisions empowering local authorities with regard to the control of disease
Registered Designs Act 1949 as amended	Provisions relating to the protection of registered designs

ACT/REGULATION	DESCRIPTION OF DELEGATION
Restriction of Offensive Weapons Act 1959	Where relevant to other authorised functions, to perform functions and investigate offences related to the sale and supply of knives and other dangerous weapons.
Riding Establishments Act 1964 - 1970	Provisions relating to licensing of horse riding establishments
Road Traffic Act 1988	To perform functions and investigate offences related to the sale of motorcycle helmets To perform functions and investigate offences related to the supply of unroadworthy vehicles [75] and the fitting or supply of defective or unsuitable vehicle parts [76].
Road Traffic (Foreign vehicles) Act 1972	Provisions relating to the powers of authorised persons to prohibit overloaded vehicles
Safety of Sports Grounds Act 1975	The provisions relating to the safety of sports grounds
Scotch Whiskey Act 1988	Provisions relating to the supply and sale of products described as scotch whiskey.
Scrap Metal Dealers Act 2013	The provisions relating to the registration of scrap metal dealers
Solicitors Act 1974	To perform functions and investigate offences related to pretending to be a solicitor and engaging in various practices when unqualified. Powers of inspection, entry, seizure & detention, application for a warrant of entry of authorised officers
Sunbeds (Regulation) Act 2010	An Act to make provision about the use or supply of tanning devices that use artificial ultra-violet radiation, includes restriction on sales to under 18's
Sunday Trading Act 1994	Controls over hours of opening on Sundays and Easter for large shops.
Tattooing of Minors act 1969	The provisions relating to the tattooing of young persons
Telecommunications Act 1984	To perform functions and investigate offences related to the marking and labelling of telecommunications apparatus and information contained in advertisements for telecommunications apparatus.
Tenant Fees Act 2019	Duty of local weights and measures authority to enforce the provisions of the Regulations, which include provisions to prohibit landlords and letting agents from requiring certain payments to be made.
Theft Act 1968	Where relevant to other authorised functions, to perform functions and investigate offences related to false accounting [17] and going equipped to cheat [25].
Timeshare Act 1992	Duty of local weights and measures authority to enforce the provisions of the Act. Power of authorised officers to request information and seize documents

ACT/REGULATION	DESCRIPTION OF DELEGATION
Tobacco Advertising and Promotion Act 2002 Refer to schedule of secondary legislation (Regulations)	Duty of local weights and measures authority to enforce the provisions of the Act. Powers of authorised officers to enter premises, perform inspections, seize items, apply for warrants of entry etc.
Trade Descriptions Act 1968	Duty of local weights and measures authority to enforce the provisions of the Act. Offence provisions substantially replaced by CPUT 2008.
Trade Marks Act 1994	Duty of local weights and measures authority to enforce provisions of section 92 (unauthorised use of trade mark, etc. in relation to goods). Powers of authorised officers to inspect goods and enter premises etc, of seizure and detention, to apply for warrants of entry etc. Power to apply for forfeiture of goods To perform functions and investigate offences related to the falsification of the trademarks register etc [94] and falsely representing a trade mark as registered [95].
Trading Representations (Disabled Persons) Acts 1958 and 1972	To perform functions and investigate offences related to registration of sellers of goods made by persons with disabilities
Unsolicited Goods and Services Act 1971 & 1975	To perform functions and investigate offences related to unsolicited demand for payment etc
Veterinary Surgeons Act 1966	To perform functions and investigate offences related to the carrying out of veterinary practices by unqualified persons and the use of practitioners titles when unqualified.
Video Recordings Act 1984	Duty of local weights and measures authority to enforce the provisions of the Act Powers of authorised officers to make test purchases, to enter premises, carry out inspections, powers of seizure & detention and to apply for warrants of entry etc To investigate outside of Bromley, offences suspected of being linked to or suspected to have been committed within the borough. To give consent to officers from other local authorities to investigate within Bromley, offences suspected of being linked to that other authority or suspected to have been committed within it.
Water Industry Act 1991	The provisions relating to the control of water to premises, including sufficiency, wholesomeness, and contamination; the control of waste water and duties placed upon the local authority.
Weights and Measures Act 1985	Designation of the London Borough of Bromley as a local weights and measures authority. <i>Power to provide consumer advice</i> Delegation of Chief Inspector of weights and measures To authorise an inspector to act as Deputy Chief Inspector of weights and measures To appoint inspectors of weights and measures To act as Deputy Chief Inspector of weights and measures To perform functions related to passing weighing & measuring equipment as fit for use for trade To issue certificates to

ACT/REGULATION	DESCRIPTION OF DELEGATION
	operate public weighing and measuring equipment Powers of inspector in connection to certain goods [38] and certain documents [39], goods on road vehicles [40] and check weighing of certain road vehicles [41]. <i>Power to make test purchases</i> General powers of inspector to enter, inspect, seize & detain & to apply for warrants of entry etc
Public Protection - General	All other legislation or parts thereof considered to be relevant to the Public Protection Division that may be in force from time to time including amendments and additions to existing legislation.

SECONDARY LEGISLATION

The secondary legislation detailed below is predominantly that enforced by the Weights and Measures authority and referred to in the list of primary legislation above. It is not an exhaustive list of all secondary legislation enforced by the Public Protection service.

ACT/REGULATION	DESCRIPTION OF DELEGATION
Secondary legislation made under the European Communities Act 1972	
Advanced Television Services Regulations 1996	Provisions relating to supply & construction of television equipment.
Aerosol Dispensers (EEC Requirements) Regulations 2009	Powers of authorised officers related to entry (including making application for warrants), inspection, 'testing' etc... To perform functions and investigate offences/breaches under the Regulations
Animal Feed (England) Regulations 2010	Regulations on marketing and use of feed
Animal Feed (Composition, Marketing and Use) (England) Regulations 2015	Enforcement / implementation of EU Regulations and Directives on feed safety
Animal Feed (Hygiene, Sampling etc and Enforcement) (England) Regulations 2015	Duty of feed authority to enforce the Regulations. Power to enter premises, inspect, seize and detain suspect feed and serve notices
Biocidal Products and Chemicals (Appointment of Authorities and Enforcement)	Regulations on Biocidal Products and Chemicals, appointing authorities and enforcement

ACT/REGULATION	DESCRIPTION OF DELEGATION
Regulations 2013	
Biofuel (Labelling) Regulations 2004	Regulations on labelling of biofuels
Boiler (Efficiency) Regulations 1993	Duty of local weights and measures authority to enforce the provisions of the Regulations.
Business Protection from Misleading Marketing Regulations 2007	Duty of local weights and measures authority to enforce the provisions of the Regulations Power to request information by notice in writing. Power to make test purchases and enter into an agreement to secure the provision of a service. Power to enter premises, inspect goods require production and seize or take copies documents and seize goods. Power to enter premises with a warrant.
Cat and Dog Fur (Control of Import, Export and Placing on the Market) Regulations 2008	Regulations on import and export of cat and dog fur (enforcing EU Regulation 1523/2007)
Chemical (Hazard Information & Packaging for Supply) Regulations 2009	Duty of the local weights and measures authority to enforce where the supply is from any form of retail outlet and to enforce the provisions relating to the control of advertising (Reg 6) and child resistant packaging (Reg 11) Power to issue suspension notices, apply for forfeiture, carry out test purchases, enter premises, inspect and seize goods etc... and obtain search warrants
Cigarette Lighter Refill (Safety) Regulations 1999/1844	Regulations on prohibition of sale of cigarette lighter refill cannisters to under 18's
Client Money Protection Schemes for Property Agents (Requirement to belong to a Scheme etc) Regulations 2019	Duty to enforce the provisions, which includes the requirement of property agents that hold money on behalf of a client to belong to an approved or designated client money protection scheme.
Companies (Trading Disclosures) Regulations 2008	Regulations on requirements for a company and business display of name and on business paper
Construction Products Regulations 1991	Duty of the local weights and measures authority to enforce the provisions of Part II of the Regulations (requirements relating to construction products). Power of authorised officers to issue suspension notices in respect of products suspected of contravening the regulations and to give consents in respect of notices issued. Power of authorised officers to apply for forfeiture of products contravening the Regulations Powers of authorised officers to make test purchases, of entry inspection & seizure etc, to apply for warrants of entry, to request information & assistance.
Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013	Regulations on Consumer Contracts

ACT/REGULATION	DESCRIPTION OF DELEGATION
Consumer Protection (Cancellation of Contracts made in a consumers home or place of work etc) Regulations 2008	Duty of local weights and measures authority to enforce the provisions of regulations (offence relating to the failure to provide cancellation rights). Power of authorised officers to request production of documents and to seize documents.
Consumer Protection (Cancellation of Contracts made in a consumers home or place of work etc) Regulations 2013	Duty of weights and measures authority to enforce.
Consumer Protection (Distance Selling) Regulations 2000	Duty of local weights and measures authority to consider complaints made to it about a breach. To perform functions and investigate offences/breaches under the Regulations
Consumer Protection from Unfair Trading Regulations 2008	Duty of local weights and measures authority to enforce the Regulations. Power to carry out test purchases or enter into arrangements to purchase products. Power to enter premises, inspect goods require production and seize or take copies documents and seize goods. Power to enter premises with a warrant.
Control of Misleading Advertisements Regulations 1988	To perform functions and investigate breaches under the Regulations
Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations 1991	Power to require information in relation to waste carriers.
Cosmetic Products Enforcement Regulations 2013	Regulations on safety of cosmetic products
Cosmetic Products (Safety) Regulations 2004	To perform functions and investigate offences under the Regulations
Consumer Rights (Payment Surcharges) Regulations 2012	Regulations on the application of excessive surcharges
Crystal Glass (Descriptions) Regulations 1973	Duty of local weights and measures authority to enforce Regulations. Powers of authorised officers to make test purchases, of entry inspection & seizure etc , to apply for warrants of entry
Detergents Regulations 2010	Regulations restricting placing on market of detergent products, enforcing EU Regulation 648/2004
EC Fertilisers (England and Wales) Regulations 2006	Regulations implementing EU rules on Fertilisers
Eggs (Marketing Standards) Regs 1995	Control provisions for quality, marking and grading of eggs
Electrical Equipment (Safety) Regulations 1994	Safety provisions regarding electrical equipment

ACT/REGULATION	DESCRIPTION OF DELEGATION
Electromagnetic Compatibility Regulations 2006	Duty of local weights and measures authority to enforce the Regulations (except the provisions relating to electricity water meters). Powers of authorised officers to make test purchases, of entry inspection & seizure etc), to apply for warrants of entry, to issue compliance and suspension notices and to request information & assistance.
Electro-medical Equipment (EEC Requirements) Regulations 1988	Powers of authorised officers to make test purchases, of entry inspection & seizure etc, to apply for warrants of entry Power to make test purchases, enter premises and inspect and seize goods and entry by warrant.
Electronic Commerce (EC Directive) 2002	The regulations stipulate information that must be provided by businesses providing information society services to consumers
Energy Efficiency (Ballasts for Fluorescent Lighting) Regulations 2001	Duty of local weights and measures authority to enforce the Regulations Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant.
Energy Information Regulations 2011	Regulations on Energy Information
Energy Information (Combined washer driers) Regs 1997	Duty of local weights and measures authority to enforce the Regulations Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant.
Energy Information (Dishwashers) Regs 1999	Duty of local weights and measures authority to enforce the Regulations Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant.
Energy Information (Household Air Conditioners) Regs 2005	Duty of local weights and measures authority to enforce the Regulations Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant.
Energy Information (Household electric ovens) Regs 2003	Duty of local weights and measures authority to enforce the Regulations Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant
Energy Information (Household refrigerators and freezers) Regs 2004	Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant.
Energy Information (lamps) Regs 1999	Duty of local weights and measures authority to enforce the Regulations Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant.
Energy Information (tumble dryers) Regs 1996	Duty of local weights and measures authority to enforce the Regulations Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant

ACT/REGULATION	DESCRIPTION OF DELEGATION
Energy Information (Washing Machines) Regs 1996	Duty of local weights and measures authority to enforce the Regulations Power to request technical documentation, carry out test purchases, entry, seizure and entry by warrant.
The Energy Performance of Buildings (Certificates and Inspections) (England and Wales) Regulations 2007	Duty of local weights and measures authority to enforce regulations 5(2), 5(5), 6(2), 9(2), 10, 16(2), 21(1), 23, 24 and 39(4). Powers to request copies of documents to issue a penalty charge notice.
Energy Performance of Buildings (England and Wales) Regulations 2012	Regulations on Energy Performance of Buildings
Explosives Regulations 2014	Duty to grant licences in relation to the storage of explosives.
Fertilisers Regulations 1991	Provisions for labelling and sampling controls of fertilisers
Filament Lamps For Vehicles (Safety) Regulations 1982	Regulation on filament lamps in vehicles
Financial Services (Distance Marketing) Regulations 2004	Duty of local weights and measures authority to consider complaints about a breach of the Regulations To perform functions and investigate breaches/offences under the Regulations
Financial Services Act 2012 (Consumer Credit) Order 2013	Provides power for weights and measures authorities to prosecute consumer credit offences
Fireworks Regulations 2004	Regulations made under the Fireworks Act 2003, creating offences on supply of fireworks
Food Imitations (Safety) Regulations 1989	Regulations on Imitation Foods
Footwear (Indication of Composition) Labelling Regulations 1995	Duty of local weights and measures authority to enforce the Regulations. Powers of authorised officers to make test purchases, of entry inspection & seizure etc, to apply for warrants of entry.
Furniture and Furnishings (Fire) (Safety) Regulations 1988	Safety regulations on Furniture and Furnishings for Fire Safety
Gas Appliance (Safety) Regulations 1995	Regulation on safety of Gas Appliances
General Product Safety Regulations 2005	Duty of local authority to enforce the provisions of the Regulations. Power to issue suspension notices, require to 'mark,' require to warn, issue a withdrawal notice, issue a recall notice, apply for forfeiture, carry out test purchases, enter premises, inspect and seize goods etc... and obtain search warrants
Household Appliances (Noise Emission) Regulations 1990/161	Regulations on Noise Emissions From Household Appliances

ACT/REGULATION	DESCRIPTION OF DELEGATION
Materials & Articles in Contact with Food Regulations 2012	The provisions relating to materials that are to be in contact with food
Measuring Container Bottles (EEC Requirements) Regulations 1977	To perform functions and investigate offences related to the Regulations. Power of inspection, entry and testing.
Measuring Instruments (Automatic Catchweighers) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant
Measuring Instruments (Automatic Discontinuous Totalisers) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant
Measuring Instruments (Automatic Rail-weighbridges) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant
Measuring Instruments (Beltweighers) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant
Measuring Instruments (Capacity Serving Measures) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant
Measuring Instruments (Cold-water Meters) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant
Measuring Instruments (EEC Requirements) Regulations 1988	To perform functions and investigate offences related to the Regulations. Power to entry, inspection testing and search by warrant.
Measuring Instruments (Gravimetric Filling Instruments) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations
Measuring Instruments (Liquid Fuel and Lubricants) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant
Measuring Instruments (Liquid Fuel Delivered from Road Tankers) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant
Measuring Instruments (Material Measures of Length) Regs 2006	Duty of the local weights and measures authority to enforce the Regulations Power to serve compliance notice, serve an enforcement notice and powers of entry, inspection testing and search by warrant

ACT/REGULATION	DESCRIPTION OF DELEGATION
Medical Devices Regulations 2002	Powers of forfeiture, issue suspension notices, enter premises and seize goods and entry by warrant. Duty of local weights and measures authority to enforce these regulations in relation to devices that are consumer goods.
Medicines (Advertising) Regulations 1994	To perform functions and investigate breaches under the Regulations
Merchant Shipping (Weighing of Goods Vehicles and other Cargo) Regulations 1988/1275	Regulations on weighing of goods vehicles and cargo with merchant shipping
Money Laundering Regulations 2007	In specified circumstances: Power to request information, records and attendance of persons to answer questions; powers of entry, inspection, to take copies of documents and entry by warrant; power to make an application to the courts requesting person to take certain action, and power to prosecute for offences.
Motor Fuel (Composition and Content) Regulations 1999	Duty to enforce Regs 5B (3), (5), (6) where it relates to fuel not intended for use in motor vehicles
Motor Vehicles Tyres (Safety) Regulations 1994	Regulations on Tyre Safety
National Lottery Regulations 1994	Regulations for the National Lottery
Natural Mineral Water, spring water and bottled drinking water Regs 1999	Provisions for the control of the bottling, supply and quality for natural mineral water
Nicotine Inhaling Products (Age of Sale and Proxy Purchasing) Regulations 2015	Duty of weights and measures authority to enforce Regulations
Nightwear (Safety) Regulations 1985	Regulations on safety of nightwear
N-nitrosamines and N-nitrosatable Substances in Elastomer or Rubber Teats and Dummies (Safety) Regulations 1995	Regulations on children's dummies
Non-Automatic Weighing Instruments (EEC Requirements) Regulations 2000	To perform functions and investigate offences related to the Regulations. Only local weights and measures authority can institute proceedings. Powers of entry, inspection, testing and entry by warrant.
Oil Heaters (Safety) Regulations 1977	Regulations on safety of oil heaters
Olive Oil (Marketing Standards) Regulations 2003	Provisions for the control of the bottling, supply and quality for olive oils

ACT/REGULATION	DESCRIPTION OF DELEGATION
Organic Products Regulations 2009/842	Regulations on Organic Products
Packaged Goods Regulations 2006	Duty of local weights and measures authority to enforce the Regulations. Powers of entry, inspection, testing and search by warrant.
Package Travel, Package Holidays and Package Tours Regulations 1992	Duty of local weights and measures authority to enforce the Regulations for the purposes of regs 5, 7, 8, 16 & 22. Powers of entry, seizure, production of documents and entry by warrant.
Packaging (Essential Requirements) Regulations 2003	Duty of local weights and measures authority to enforce the Regulations. Power to issue suspension notices, apply for forfeiture, carry out test purchases, enter premises, inspect and seize goods etc... and obtain search warrants
Passenger Car (Fuel Consumption & CO2 Emissions Information) Regulations 2001 and The Passenger Car (Fuel Consumption) Order 1983.	Duty of local weights and measures authority to enforce the Regulations. Power to enter premises to request production to seize a certificate of conformity. Power to search by warrant.
Personal Protective Equipment (EC Directive) Regulations 2002	Duty of local weights and measures authority to enforce the Regulations Power to issue suspension notices, apply for forfeiture, carry out test purchases, enter premises, inspect and seize goods etc... and obtain search warrants
Pedal Bicycles (Safety) Regulations 2010	Safety regulations on Pedal Cycles
Petroleum (Consolidation) Act 1928	Act to Regulate Petroleum Storage
Plastic materials & Articles in Contact with Food Regulations 1992	The provisions relating to plastic materials that are to be in contact with food
Plugs and Sockets etc (Safety) Regulations 1994	Regulations on Plugs and Sockets
Pressure Equipment Regulations 1999	Duty of local weights and measures authority to enforce the Regulations in relation to pressure equipment or assemblies for private use or consumption. Power to issue suspension notices, apply for forfeiture, carry out test purchases, enter premises, inspect and seize goods etc... and obtain search warrants
Price Indications (Bureaux de Change) (No 2) Regulations 1992	Regulations on Price Indications at Bureau de Change
Price Marking Order 2004	Regulations on Pricing
Pyrotechnic Articles (Safety) Regulations 2015	Duty of local weights and measures authority to enforce the Regulations. Power to enter premises, inspect and seize goods etc, carry out test purchases

ACT/REGULATION	DESCRIPTION OF DELEGATION
REACH Enforcement Regulations 2008	Regulations on restrictions on chemicals, enforcing EU REACH regulation
Radio Equipment & Telecommunications Terminal Equipment Regulations 2000	Duty of local authority to enforce the Regulations. Power to serve enforcement notice. Power to issue suspension notices, apply for forfeiture, carry out test purchases, enter premises, inspect and seize goods etc... and obtain search warrants
Recreational Craft Regs 1996	The obligations placed upon, and provisions empowering local authorities with regard to the supply of recreational craft
Recreational Craft Regulations 2004	Duty of local weights and measures authority to enforce the Regulations. Power to service compliance notice. Power to issue suspension notices, apply for forfeiture and obtain information.
Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014	Requirement to join redress schemes. Made under Enterprise and Regulatory Reform Act 2013
Rights of Passengers in Bus and Coach Transport (Exemptions and Enforcement) Regulations 2013	Regulations on Rights of Passengers in Bus and Coach Transport, enforcing EU Regulations. Reg 8 designates a local weights and measures authority (and others) as the enforcement authority for EU Reg 181/2011
Sale and Supply of Goods to Consumers Regulations 2002/3045	Regulations on sale and supply of good to consumers. Reg 2 designates WMA as enforcement authority which under Reg 15 are able to apply for injunctions regarding consumer guarantees
Simple Pressure Vessels (Safety) Regulations 1991	Duty of local weights and measures authority to enforce the Regulations where they relate to vessels and relevant assemblies as consumer goods. Power to issue suspension notices, apply for forfeiture, carry out test purchases, enter premises, inspect and seize goods etc... and obtain search warrants
Standardised Packaging of Tobacco Products Regulations 2015	To perform functions and investigate breaches under the Regulations from commencement date
Supply of Machinery (Safety) Regulations 1992	Duty of local weights and measures authority to enforce where it relates to relevant machinery as goods for private use or consumption Power to issue suspension notices, apply for forfeiture, carry out test purchases, enter premises, inspect and seize goods etc... and obtain search warrants
Textile Products (Labelling and Fibre Composition) Regulations 2012	Regulations On Labelling and Fibre compsoition of Textile Products, enforcing EU regulations
Timeshare, Holiday Products, Resale and Exchange Contracts Regulations 2010	Regulations on Timeshare Products and Contracts

ACT/REGULATION	DESCRIPTION OF DELEGATION
Tobacco Advertising and Promotion (Display of Prices) (England) Regulations 2010	To perform functions and investigate breaches under the Regulations
Tobacco Advertising and Promotion (Display) (England) Regulations 2010	To perform functions and investigate breaches under the Regulations
The Tobacco and Related Products Regulations 2016	To perform functions and investigate breaches under the Regulations relating to the manufacture, presentation and sale of tobacco and related products, including herbal products for smoking and electronic cigarettes and refills
Tobacco for Oral Use (Safety) Regulations 1992	Regulations prohibiting sale of tobacco for oral use
Tobacco Products (Manufacture, Presentation and Sale) Regulations 2002	Regulations regarding tobacco products manufacture presentation and sale
Tourism (Sleeping Accommodation Price Display) Order 1977	Power of entry and inspection.
Toys (Safety) Regulations 2011	Regulations regarding safety of toys
Unfair terms in consumer contracts Regs 1999	Enforcement of unfair terms in consumer contracts

Appendix B

Legislation enforced by Bromley Public Protection Division (Public Protection and Safety Portfolio – Delegation (26))

Public Health (Control of Disease) Act 1984
as amended by Health and Social Care Act 2008

Section	Power
45M	Apply for orders under part 2A
46	Duty of the La to bury or cremate a body where no other arrangements made
48	Power to apply to Court for an order removing a body to a mortuary
61	Power of entry for appointed 'Proper Officer'
62	Supplementary powers as to entry
64	Power to prosecute

The Health Protection (Local Authority Powers) Regulations 2010

Section /Regulation	Power
2	To serve / review vary or revoke a notice to keep a child away from school when a child is or may be infected or contaminated
3	To serve notice on a head teacher of school to provide names addresses and contact numbers of pupils
4	To disinfect or decontaminate things at the request of the owner and charge for the service
5	To disinfect or decontaminate things at the request of a person with custody or control of the things and charge for the service
6	To disinfect or decontaminate premises at the request of the owner and charge for the service
7	To disinfect or decontaminate things at the request of the tenant and charge for the service
8	Power to serve notice on a person or groups requesting co-operation for health protection purposes. Offer compensation

9	Serve notice on the person having charge or control of premises in which a dead body is located prohibiting contact with the body
10	Serve notice on the person having charge or control of premises in which a dead body is located prohibiting entry to the room in which the body is located
11	To relocate or cause to be relocated a dead body

Health Protection (Notification) Regulations 2010

Section / Regulation	Power
	Appointment of the 'Proper Officer' for the receipt of information and notifications
Regulation 6	Duty of the Proper Officer to disclose a notification to Public Health England (formerly the Health Protection Agency) and or Proper Officer of another LA or Port Authority

Health Protection (Part 2A Order) Regulations 2010

Regulation 7	Power to charge in connection with Part 2A orders relating to things and premises
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Report No.
CSD19072

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **COUNCIL**

Date: **Wednesday 8 May 2019**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **COUNCILLOR ATTENDANCE 2018/19**

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: (All Wards);

1. Reason for report

- 1.1 One of the recommendations of the Constitution Improvement Working Group, endorsed by Council on 15th December 2009, was that details of Councillor attendance at meetings be published at the end of each Council year. The data for 2018/19 is set out in this report. The data covers formal meetings of the Council, the Executive, Committees and Sub-Committees, plus at the request of the Constitution Improvement Working Group various other meetings including executive and non-executive working groups.
- 1.2 This report does not purport to cover every meeting or to give an exhaustive account of the very wide range of activities undertaken by Councillors, of which these meetings form only a part.
-

2. **RECOMMENDATION**

Council is asked to note the Councillor attendance data for 2018/19 and agree that, subject to inclusion of data from any outstanding meetings and any minor corrections, this be published on the Council website.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Representation
 4. Total current budget for this head: £1,067k
 5. Source of funding: 2018/19 Revenue budget
-

Personnel

1. Number of staff (current and additional): Not Applicable
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: Reports to Council are not subject to call-in.
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments: Any comments from members will be included in the schedule.

3. COMMENTARY

- 3.1 The Constitution Improvement Working Group in its third report, presented to full Council on 15th December 2009, recommended that information about Councillor attendance at meetings should be recorded and published annually. This information has always been available through the published minutes of meetings, but was not previously been brought together in one document. The following recommendation was adopted by Council -

“That attendance information be routinely collected and that it be published annually at the end of the Municipal Year including details of apologies for absence and the appointment of substitutes.”

- 3.2 The meetings covered are listed in appendix A; these are all Council, Committee, Sub-Committee and Executive/Portfolio Holder meetings during the Council year 2018/19, plus a variety of other meetings and working groups. A schedule covering attendance of individual Members will be circulated as appendix B when the final meetings of 2018/19 have been held.
- 3.3 The attendance data presented in this report does not purport to reflect all the variety of work that Councillors carry out. The data in appendix B will not include attendance at a variety of more informal meetings, pre-meetings and callovers, partnership meetings, official engagements carried out by the Mayor and Deputy Mayor, or any of the wide range of ward-related activities and case-work carried out by Councillors throughout the year. The Constitution Improvement Working Group also suggested that individual Members be offered the opportunity to add any further notes or comments that take into account any other meetings not already covered – this will be included in a notes column in appendix B.

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/ Financial/Personnel/Legal/Procurement
Background Documents: (Access via Contact Officer)	Minutes of meetings held in 2018/19

Appendix A

Meeting Name	Number of Meetings in 2017/18	Number of meetings in 2018/19
Council, Committees & Sub-Committees		
Council	10	8
General Purposes & Licensing	6	8
Appeals Sub-Committee	3	6
Audit Sub-Committee	3	3
Licensing Sub-Committee	10	7
Local Joint Consultative Committee	3	2
Pensions Investment Sub-Committee	5	6
Development Control Committee	6	7
Plans Sub-Committees (x4)	24	25
Appointment Panel	1	1
Standards Committee	2	1
PDS Committees and Sub-Committees		
Adult Care & Health PDS Committee	7	6
Education, Children & Families Select Committee	4	6
Environment & Community PDS Committee	6	6
Executive, Resources & Contracts PDS Committee	10	10
Public Protection & Enforcement PDS Committee	5	5
Renewal, Recreation & Housing PDS Committee	4	6
EC&F Budget & PM Sub-Committee	4	4
Health Scrutiny Sub-Committee	3	5
Contracts Sub-Committee	5	6
OHSEL Joint Scrutiny Committee	3	2
Executive meetings		
Executive	16	10
Portfolio Holder Meetings	1	1
Other Meetings		
Health & Wellbeing Board	4	5
SACRE	3	3
Bromley Economic Partnership	4	4
Safer Bromley Partnership	4	4
Foster Panel	12	0
Fostering & Adoption Panel	17	24
Chief Executive Remuneration Panel	0	1
Crystal Palace Park Executive Project Board	1	0
Honorary Aldermen WG	1	0
Executive Working Groups		
Constitution Improvement WG	1	1
Local Development Framework Advisory Panel	1	0
Children's Services Governance WG	11	7
PDS Working Groups		
Beckenham Town Centre WG	5	5
School Places WG	1	1
TOTAL	206	194

Report No.
CSD19073

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: COUNCIL

Date: Wednesday 8 May 2019

Decision Type: Non-Urgent Non-Executive Non-Key

Title: REPORTS FROM COUNCILLORS APPOINTED TO OUTSIDE BODIES IN 2018/19

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: (All Wards);

1. Reason for report

- 1.1 One of the recommendations of the Constitution Improvement Working Group, endorsed by Council on 15th December 2009, was that Councillors appointed to serve on outside bodies with a significant role or budget should be required to provide a short written statement to full Council at the end of the year summarising their work.

2. **RECOMMENDATION**

Council is asked to receive the reports from Councillors appointed to outside bodies in 2018/19.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Representation
 4. Total current budget for this head: £1,067k
 5. Source of funding: 2018/19 Revenue Budget
-

Personnel

1. Number of staff (current and additional): Not Applicable
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: Reports to Council are not subject to call-in.
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 The Constitution Improvement Working Group in its third report, presented to full Council on 15th December 2009, recommended -

“That the Members appointed as the Council’s representatives on outside organisations with a significant role and budget, should be required to provide a short annual written report to the final Council meeting or PDS in each Municipal Year.”

- 3.2 This recommendation was duly approved by full Council, and reports have been requested from a number of Members who have served as the Council’s representatives during 2018/19 on outside bodies with significant roles and budgets -

Clarion Housing Group – South London Regional Scrutiny Board: Cllr Chris Pierce

Mytime Active Board: Cllrs Aisha Cuthbert & Robert Evans

Bromley Youth Music Trust Board of Directors: Cllr Robert Mcilveen

Community Links Bromley: Cllrs Peter Fortune and Nicky Dykes

Design and Heritage Champion: Cllr Nicholas Bennett

- 3.3 The reports are attached in **Appendix 1**.

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/Financial/Personnel/Legal/Procurement
Background Documents: (Access via Contact Officer)	None

Clarion Housing Group (previously Affinity Sutton) South London Regional Scrutiny Committee: Cllr Chris Pierce

1. The South London RSC is one of five resident-led RSC's and covers Clarion properties, activities and operations within seven south London boroughs including Bromley. It comprises representatives from Clarion, residents and local authorities.

2. The annual Residents Engagement Day (RED) was held at the Hilton London Hotel, Croydon on 21st November 2018.

3. Six South London RSC meetings have been held on;

8th June 2018 (Morden)
21st August 2018 (London)
12th October 2018 (London)
10th December 2018 (London)
25th January 2019 (London)
15th April 2019 (London)

4. During the year the main scrutiny topic has been;

- Fire safety in blocks under six storeys

Resident and site surveys were carried out at a representative sample of properties and procedures and fire incidents were reviewed. A report with five key recommendations has been produced for submission to the Clarion Housing Board on 3rd May 2019 for consideration, review and a response.

5. A National RSC Away Day is scheduled for 21st May 2019. This event will share information and good practice and will discuss and set scrutiny topics for each of the five regional RSC's during 2019-20.

Mytime Active Board: Cllrs Aisha Cuthbert & Robert Evans

Both Cllr Evans and Cllr Cuthbert have joined the Board of Mytime Active as the Council nominees over the last year or so and both have played a full part in Board meetings and other activities - Cllr Evans also serves on the Board's Remuneration Committee.

Mytime Active continues to operate successfully in Sports' Centres and Golf clubs whilst looking to expand more into Health and Activities for the "not so young". In the latter their 'Bromley Active' programme involves hundreds of elderly residents and plays a big part in overcoming the growing problem of social isolation in the Borough.

The management structure of the organisation has been changed from one based on activities to a regional one. Newish manager for Bromley and the South East, Matt Eady is keen to build on the great step forward taken in securing a renewed long contract with Bromley Council. He works closely with the two appointed councillors and other organs of local government such as the Health & Well-being Board to see that Mytime Active plays a big part in the life of our Borough.

Bromley Youth Music Trust Board of Directors: Cllr Robert Mcilveen

(To follow)

Community Links Bromley: Cllrs Peter Fortune and Nicky Dykes

I met with the Chief Executive to discuss the work programme of the organisation and its priorities for the year ahead. They provided updates on new initiatives such as Bromley Well and the areas that this will be focussing on.

Their work on encouraging and supporting volunteering in Bromley is particularly important and I have since referred a few charities to the CLB for support. The free sessions they run for charities who need guidance on how to recruit volunteers are a valuable asset.

The organisation run many valuable services and its crucial that they are promoted to those who would benefit from them.

Design and Heritage Champion: Cllr Nicholas Bennett

It has been a busy year.

Last June I attended with other colleagues a visit to the Royal Bell in Bromley to see the proposals to bring back into public use this late 19th Century inn and I was able to support the proposals for the renovation and for the new hotel at the rear.

The Royal Bell is one of the 23 buildings and structures listed on Historic England's Heritage at Risk Register and this was the subject of a report to the Development Control Committee. Although it remains a concern as the state of some of those listed, as the decision on the Royal Bell illustrates, progress is being made and this building and another of others are expected to be removed from the list once recent planning developments are completed. Significantly five of the entries relate to RAF Biggin Hill and it is to be hoped that the Council, as landlord, can bring pressure on the leaseholder of some of these 'neo Georgian' 1930s buildings to bring them back into use.

I also attended the Development Control Committee for the planning application for the Allied Bakery in Orpington. The bakery was constructed in 1939 in what can be described as an '*arterial road art deco*'. The planning application illustrates the problem which faces planners in that in order to keep a listed building in economic use alterations may have a serious effect on the appearance of a listed building. The proposal to demolish the post-war wing would unbalance the building but an additional building behind the originally building would dominate the existing 1930 building. I didn't feel that I could oppose the application per se but I was not able to support the changes.

I was delighted to attend the preview for the opening of the new Museum at Biggin Hill to commemorate the RAF station and it is a worthy new visitor destination.

The Council is a member of Urban Design London, a most valuable forum for Transport, Environment and Planning officers and Members with an interest in these areas. All councillors are welcome to attend at no charge.

During the past year I have participated in the following sessions:

12th July 2018 - *Councillors' Briefing* (with Cllrs Gabbert and Cuthbert)

6th September 2018 - site visit to see the improvements made by Westminster City Council in the West End.

9th October 2018 - *Design and the Historic Environment* including a site visit to renovated buildings in Brixton.

1st November 2018 - *Councillors' Planning Network*

15th January 2019 - *Tech and Planning the City*

23rd January 2019 - *Connecting Places*

6th February 2019 - *Building Affordable houses*
28th February 2019 - *Councillors' Network*
20th March 2019 - *Suburban Renaissance*
27th March 2019 - *Designing Town Centres and Transport interchanges.*

UDL produces very useful guides and I circulated to all Members of the Council, '*The Councillor's Companion for Design and Planning*' and '*Place Value and the Ladder of Place Quality*'.

Other meetings and conference have included –

The six lecture series on *20th Century architects* organised by the 20th Century Society (Cllr Dunn attended);

The conference on commemorating the *75 anniversary of the County of London Plan* at the Metropolitan Archives on 12th October 2018;

The Place Alliance '*Big Meet*' on 2nd April 2019;

British Records Association conference on '*Living on the Edge – the suburbs*' on April 25th 2019;

I attended at the Mayor's invitation the signing of the *Thunder Bay* agreement to commemorate the thousands of Canadian service personnel who were treated at Orpington Hospital in both World Wars.

As noted in my last report, 2019 is the centenary of the first '*Just William*' story by Bromley author Richmal Crompton and the 50th anniversary of her death. The *Just William Society* held their annual meeting in Bromley at the Central Library. Two days of events were organised by me including an exhibition at the Library opened by the Mayor, Cllr Kim Botting, FRSA on April 27th, a coach tour of sites associated with Miss Crompton, including Bromley High for Girls, where she taught. The conference on the Saturday was opened by the Mayor and included a video recording by Martin Jarvis reading the first published story.

In addition to my role as Mayor in the coming year I am happy to continue to act as Design and Heritage Champion.



The Mayor opens the 'Just William at 100' exhibition at Bromley Central Library April 27th 2019.



Members of The 'Just William Society' outside 9 Cherry Orchard Road, the first Bromley home of author Richmal Crompton.

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